

FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT
Office of the Chancellor

CHANCELLOR'S ADVISORY COUNCIL
SUMMARY
February 24, 2012

Present

Linda Thor, Karen Chow, Leo Contreras, Robert Cormia for Dolores Davison, Jorell Dye, Rich Hansen, Coleen Lee-Wheat, Virginia Marquez, John Mummert for Judy Miner, Blanche Monary, Sharon Luciw for Fred Sherman, Dorene Novotny, Carol Skoog, Rowena Tomaneng for Brian Murphy, Bernata Slater for Kevin McElroy, Chris White

Others

Members of the Non-Smoking on Campus Committee from each campus, Donna Toyohara

I. Approval of January 20, 2012 Meeting Summary

The January 20, 2012 meeting summary was approved.

II. Budget Update

Bernata reviewed major changes to the second quarter report:

- Additional Mid-Year Cuts – Because the student fee shortfall and resulting deficit factor may more than triple, revenue projections have been reduced by approximately \$2.6 million. The district will use one-time dollars from its Stability Fund to cover the reductions in 2011-12.
- Prior Year Adjustment – The district estimated that the deficit factor would reduce its 2010-11 budget by about \$875,000. However, the final deficit factor of \$375,000, coupled with an additional \$150,000 in lottery funds revenue increased state income by about \$525,000 for the 2010-11 budget.
- Non-Resident Tuition - Non-resident income is projected to be about \$1 million. Additional recruitment costs of \$200,000 will offset part of that amount, resulting in a net increase of approximately \$800,000 to the fund balance.
- Other Revenue Adjustments – Lottery rates per FTES was increased by \$6, resulting in a revenue increase of \$136,000. Other adjustments will be made when they are known.
- Productivity – The colleges are making great efforts to regain last year's lost FTES to avoid lowering our base in 2012-13.

Budget scenarios were reviewed. The worst-case scenario projects a deficit of between \$13-18 million. The best-case scenario would be a deficit of between \$9-\$14 million.

Budget town halls have been scheduled at each college and central services.

III. Benefits Update

Dorene gave an update on the district's move to CalPERS.

In an effort to address the multi-million dollar shortfall in the benefits budget, the Joint Labor Management Benefits Council (JLMBC) has been exploring options to the district's current

benefits plan, including no longer being self-insured. After in-depth study and analysis, the council will make the recommendation to move the district's health insurance program to CalPERS. The final move would be after ratification by the bargaining units and the board. If approved, the change would take effect on July 1, 2012. In addition to the normal spring open enrollment period, an additional open enrollment period would be held in the fall to become effective January 1, 2013, in order to be in sync with CalPERS, which operates on the calendar year as opposed to the fiscal year. Dorene explained that to stay on the current plan for an additional six months would cost the district \$2 million a quarter, hence the fast-track to transition to a new plan.

Communication sessions at the colleges have been scheduled for next week.

IV. New Email and Calendaring System Update

Sharon Luciw gave an update on the status of the new email and calendaring system. A recommendation will be made on February 28. The implementation plan will be finalized once the product is selected. The calendaring and email system will be available through a web browser by July 1, 2012.

V. Policies

- 1. BP 6015 Program Discontinuance (New)** – was approved with suggested additional wording
- 2. BP 3217 Non-Smoking Areas (Rev.)** – was approved with suggested additional wording and corrected reference.
- 3. AP 3217 Non-Smoking Areas (New)** – There was a discussion related to the deletion of specific smoke producing products. The policy was tabled pending clarification of the definition of “vapor”.

VI. Other Information and Updates

Blanche – ACE continues to work on the layoff lists and the placement process of displaced employees.

Leo – reiterated the addition of building space but not personnel.

John – Foothill will offer a 6-week early summer session that will run from June 11 – July 20 in an effort to capture additional FTES.

Rich – FA is also working on their layoff lists.

Karen – Several staff will be attending the League for Innovation conference next week. She also reminded the group of the Partners in Learning Conference next Friday in Conf. Rooms A/B and stressed that preregistration is required.

Virginia – Announced the joint De Anza/Central Services classified staff retreat to be held at De Anza on May 11.

Carol – Also working on the classified retreat committee and is trying to meet deadlines before her term as president is up.

Chris – The Foothill Classified retreat is also going to be held on May 11 at a yet-to-be-confirmed off-campus location.

Jorell –

- The ASFC is focusing on budget issues, budget allocations, and is struggling with the funding of two staff positions
- The ASFC is also working on the March in March and will be providing four buses to Sacramento
- Looking into the legalities of a California political action committee where student funds could be directed toward political campaigns. This could be done in collaboration with the statewide Student Senate of California Community Colleges. This is still being explored.
- He would like to see a survey on smoking options for students to see if they would be willing to designate areas for smoking within the perimeter road.

Robert – Recognized the hard work of everyone on the committee to keep the district's important services operating for California's future workforce.

Rowena –

- The De Anza students will be providing six buses to Sacramento for the March in March. Students participating in the Occupy movement will be holding sessions to educate others on the March in March issues
- There will be a Globalization Conference on March 8 that will focus on communities along the border
- On March 16 Congressman Mike Honda will host AANAPISI (Asian American and Native American Pacific Islander)-focused White House initiative, a regional summit at De Anza

Adjournment

The meeting adjourned at 3:13 p.m.