



FOOTHILL-DE ANZA
Community College District
Office of the Chancellor

CHANCELLOR'S ADVISORY COUNCIL
SUMMARY

October 18, 2013

(Note: The physical meeting was cancelled and an electronic vote conducted on the board policies and administrative procedures referenced herein.)

I. Policies

On September 3, 2013, board policies recommended for retirement and proposed new and revised board policies and administrative procedures were distributed to the Chancellor's Advisory Council by email. Council members were asked to identify any policies and procedures requiring further discussion by September 9, 2013.

The following board policies were identified for further discussion:

1. BP 1160 Catalogs (retired)
2. BP 1200 Public Performances by Students (retired)
3. BP 1210 Contests for Students (retired)
4. BP 1220 Use of students as Volunteers in Community Services Projects (retired)
5. BP 2200 Board Philosophy, Mission, and Roles and Responsibilities (new)
6. BP/AP 6740 Citizens' Bond Oversight Committee (new)

On October 3, 2013, the policies and procedures were sent out again with a request that council members advise by October 18, 2013, of any further concerns regarding the policies and procedures not previously identified for discussion. As no objections were received by the deadline, the following policies and administrative procedures were approved by consensus:

1. AP 2105 Student Trustee Selection Procedures (revised)
2. BP & AP 2110 Vacancies on the Board (BP revised; AP new)
3. BP 2220 Committees of the Board (new)
4. BP 2310 Regular Meetings (revised)
5. BP 2315 Closed Session (revised)
6. BP and AP 2320 Special and Emergency Meetings (revised)
7. BP 2330 Quorum and Voting (new)
8. BP and AP 2340 Agendas (revised BP; new AP)
9. BP 2345 Public Participation at Board Meetings (revised)
10. BP 2350 Speakers (new)
11. BP 2355 Decorum (new)
12. BP 2360 Minutes (new)
13. BP & AP 2365 Recording (new)
14. BP & AP 2410 Policy and Administrative Procedure (revised)
15. BP 2430 Delegation of Authority to Chancellor (revised)
16. BP 2431 Chancellor or President Selection (revised)
17. BP 2432 Acting Chancellor in the Absence of Chancellor (revised)

18. BP 2433 Acting College President in Absence of a President (revised)
19. BP & AP 2435 Evaluation of the Chancellor (revised)
20. AP 2714 Distribution of Tickets or Passes (revised)
21. BP and AP 7337 Fingerprinting of Employees (revised)
22. Board policies to be retired:
 - BP 1110 Communication With Public
 - BP 1170 Participation of Citizens' Committees
 - BP 1180 Staff Participation in Community Activities
 - BP 2211 Chancellor as Secretary to the Board
 - BP 2310 Treatment of Outside reports
 - BP 2410 Administrative Procedure When Commendation or Criticism of Staff Members Received
 - BP 2610 Communication Between Staff and Board
 - BP 9600 Flags at Half-Staff

The new, revised, and retired policies will be presented to the Board of Trustees for approval.