



## Chancellor's Advisory Council Meeting Agenda – November 16, 2012

District Board Room  
1:30-3:30 p.m.

AGENDA TOPIC	PURPOSE	DISCUSSION LEADER
I. Welcome	I	Linda
II. Approval of 10/19/12 Meeting Summary ( <i>Attachment 1</i> )	A	Linda
III. Post-Proposition 30 Budget Status	D	Kevin
IV. Other Information and Updates	I	All

**Distribution:** Linda Thor, Karen Chow, Leo Contreras, Robert Cormia, Dolores Davison, Joseline Diaz/ASFC, Craig Gawlick, Rich Hansen, Truly Hunter, Reza Kazempour Kevin McElroy, Judy Miner, Blanche Monary, Joe Moreau, Brian Murphy, Leif Nelson, Dorene Novotny, Erin Ortiz, George Robles, Rowena Tomaneng, Pablo Zamorano/DASB

**FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT**  
**Office of the Chancellor**

**CHANCELLOR'S ADVISORY COUNCIL**  
**SUMMARY**  
**October 19, 2012**

Present

*Linda Thor, Leo Contreras, Craig Gawick, Meredith Heiser for Rich Hansen, Truly Hunter, Kevin McElroy, Judy Miner, Sherri Mines for Erin Ortiz, Blanche Monary, Joe Moreau, Brian Murphy, Dorene Novotny, Paul Setziol for Karen Chow, Rowena Tomaneng*

Others

*Sheryl Alexander*

**I. Welcome**

Chancellor Thor welcomed the council to the first meeting of the 2012-2013 academic year and asked members to introduce themselves.

**II. Approval of June 22, 2012, Meeting Summary**

The June 22, 2012, meeting summary was approved without changes.

**III. Review of Charter and Meeting Schedule**

The council's Charge, Purpose, and Ground Rules were revised to reflect the current mission of the district adopted by the Board of Trustees in fall 2009. The council approved the meeting schedule as presented.

**IV. Budget Update**

Kevin distributed and discussed a comparison of propositions 30 and 38 prepared by EdSource, the district's projected deficit and strategy for 2012-2013, and enrollment reports and estimates. He explained that whether or not proposition 30 passes, the district will face a structural deficit for 2012-2013, but last year's fund balance of \$6.6 million has been set aside to address the deficit should the Governor's proposed tax package succeed. If the tax package does not pass, however, an additional \$5.25 million in identified solutions consisting of mid-year budget reductions and carryover will have to be implemented. Kevin also indicated that enrollment for fall 2012 is below target.

**V. Policies**

1. BP 3122 Acceptance of Gifts (Revised)

Revisions to board policy 3122, which update the language to match current Internal Revenue Service regulations and extract processes to a newly created procedure, were approved as submitted. The policy will be presented for first reading at the November 5, 2012, Board of Trustees meeting.

2. AP 3122 Acceptance of Gifts (New)

The new procedure was approved by the council and will be presented to the Board with the corresponding board policy.

**VI. Pay to Stay**

Joe shared information regarding a new enrollment management tool being considered for implementation in spring 2013 that would require students to pay for classes with a credit card, sign up for an installment plan, or indicate financial aid recipient status at the time of registration. Paul suggested that the program be viewed from a student perspective as it is piloted, and Sherri recommended inclusion of an electronic funds transfer option.

**VII. All District/All College Email Announcements**

Joe reported that Educational Technology Services is working toward a solution for sharing events with the global address book in Outlook - Exchange that will allow easy calendaring and is also considering better ways of utilizing applications designed for mobile devices to promote events.

**VIII. Bills of Interest**

Recently enacted bills that impact community colleges were discussed.

**IX. Other Information and Updates**

Meredith provided an update regarding the activities of the Faculty Association political action committee.

Judy announced that Bernata Slater will assume the position of Foothill College Interim Vice President of Educational Resources and Instruction effective November 1, 2012.

Joe reminded council members that Educational Technology Services is working on the network refresh funded by Measure C.

Chancellor Thor adjourned the meeting at 3:25 p.m.