



## Chancellor's Advisory Council Meeting Agenda - January 20, 2012

Purpose: **Participatory Governance Leaders Meeting**  
 Location: **District Board Room**  
 Time: **1:30-2:30 p.m.**

AGENDA TOPIC	PURPOSE	DISCUSSION LEADER	NOTES
I. Approval of 12/1/11 Meeting Summary ( <i>Attachment 1</i> )	I	Linda	
II. Budget Update	I/D	Kevin	
III. Legislative Principles	I	Linda	
IV. Updates from Members	I	All	

**Next CAC Meeting: February 24, 2012, 1:30, Board Room**

**Distribution:** Linda Thor, Karen Chow, Leo Contreras, Dolores Davison, Jorell Dye/ ASFC, Rich Hansen, Coleen Lee-Wheat, Virginia Marquez, Kevin McElroy, Judy Miner, Blanche Monary, John Mummert, Brian Murphy, Leif Nelson, Dorene Novotny, Arvind Ravichandran/DASB, George Robles, Fred Sherman, Roberto Sias, Carol Skoog, Chris White

**FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT  
Office of the Chancellor**

**CHANCELLOR'S ADVISORY COUNCIL  
DRAFT SUMMARY  
December 1, 2011**

Present

*Linda Thor, Leo Contreras, Dolores Davison, Coleen Lee-Wheat, Kevin McElroy, Judy Miner, Blanche Monary, John Mummert, Brian Murphy, Dorene Novotny, Arvind Ravichandran, Fred Sherman, Roberto Sias, Carol Skoog, Chris White*

Others

*Donna Toyohara*

**I. Approval of October 7, 2011 Meeting Summary**

The October 7, 2011 meeting summary was approved.

**II. Budget Update**

Kevin gave a brief budget update.

- State revenue is down by \$3.7 billion which will prompt triggers 1 and 2 to be implemented
- Tuition will be increased to \$46/semester unit as part of the triggers
- In 2012-13 FHDA is anticipating a shortfall of about \$12 million
- There will be about \$4 million left in the stability fund in 2011-12

**III. Policies**

- BP 4176 International Travel (Revised)  
The revisions to this policy were made to improve the timeliness of the approval process for international travel. The council approved revisions to the policy with suggested changes from Judy.
- AP 3260 Electronic Information Security Procedure (Revised)  
Fred explained that revisions to the procedure are necessary to be in compliance with Payment Card Industry-Data Security Standards. The council approved revisions to the procedure as submitted.
- AP 3140 Purchasing Procedures (Revised)  
The council approved changes to the procedure incorporating updated information and corrected wording on page 4, Section B. Kevin will make appropriate corrections.
- AP 3143 Contract Procedures (Revised)  
The council approved changes to the procedure incorporating updated information.

#### **IV. Updates**

Carol reported that the Central Services holiday potluck is being organized and will be held on December 15.

Coleen said that De Anza's Academic Senate will be going through a dry run of the program discontinuance policy. They will be reviewing programs to be discontinued and the impact on students and programs.

Arvind reported that the student government will be advocating for faculty who may be losing their positions due to budget reductions as well as advocating against additional budget cuts.

Roberto spoke in support of an expanded space for the District archives which houses historical information.

Blanche reported that she has been re-elected as ACE president and that over the holidays they will be moving into their new office space at Foothill in room 5403.

Dolores said the latest version of the Student Success Task Force's recommendations will be coming out tomorrow.

Judy said she responded to the draft version of Foothill's accreditation report that contained very few factual errors. The report was very positive.

Linda said that De Anza also received their draft accreditation report which also was very positive. She added that as positive as the exit reports were for both colleges, the draft reports were even more positive.

John reported that the AMA handbook has been updated and will be presented to the Board for approval on December 5. He thanked the HR staff for their assistance in the updates.

#### **Adjournment**

The meeting was adjourned at 1:50 p.m.



**FOOTHILL-DE ANZA**  
**Community College District**

## **2012 Legislative Principles**

### **Proposal**

Annual legislative principles are adopted by the Board of Trustees to provide policy guidelines for the Chancellor when addressing matters pending before the California Legislature or the United States Congress. For 2012, the Foothill-De Anza Board of Trustees endorses advocacy for the following:

#### **A. State Legislative Principles**

1. Oppose further cuts to community colleges and support measures that ensure financial stability, such as automatic property-tax backfill.
2. Support closing the state's structural budget deficit with revenue enhancements.
3. Support constitutional amendments that advantage community colleges such as lowering the vote threshold for the approval for school and community college district parcel taxes from two-thirds (66%) to a super majority of 55%.
4. If student enrollment fee increases are proposed, support incremental, timely and predictable increases.
5. Advocate for adequate funding for Student Success Task Force recommendations that are adopted by the Board of Governors.
6. Support use of open textbooks, open educational resources and other appropriate approaches to reduce textbook costs for students.
7. Advocate for increasing the authority of local districts, including flexibility in setting fees (e.g. health, technology)
8. Continue support of the California DREAM Act and oppose efforts to deny in-state tuition rates and access to financial aid at public college and universities to undocumented students.
9. Support removing barriers to transfer of qualified community college students to the University of California and California State Universities.

10. Support a statewide capital construction bond measure.
11. Support the preservation and enhancement of state financial aid for community college students.
12. Support efforts to strengthen college preparation and align K-12 and community college curriculum.
13. Support measures that enhance the ability of community colleges to quickly respond to the changing needs of local labor markets.
14. Support creation of a statewide P-20 data system that enables better tracking and management of students and their performance.
15. Support programs that enable community colleges to serve disadvantaged population and students who are veterans

**B. Federal Legislative Principles**

1. Support increased federal investment in community colleges and enable those institutions to better serve their communities. Specific priority is given to basic skills, STEM, sustainability, civic engagement, and international education.
2. Support federal student aid programs that ease economic barriers for students.
3. Support programs that enable community colleges to serve disadvantaged populations.
4. Support the DREAM Act and student eligibility for federal student financial assistance.
5. Support funding to help institutions serve the particular needs of students who are veterans.
6. Support improving opportunities for education and training for a maturing workforce.
7. Support inclusion of community colleges as key partners/training providers in Workforce Investment Act reauthorization.
8. Support legislation to make the American Opportunity Tax Credit permanent.