



**Foothill–De Anza Community College District
Energy Master Plan Project
Energy and Sustainability Advisory Committee (ESAC)
Agenda
June 4, 2021
10:30 AM – 12:00 PM**

Via Zoom:

1. Action Items and Schedule Review
2. Review Preliminary Implementation Programs and Projects
 - Implementation Programs and Projects v3 - Sorted by Objective.
3. Next Steps
 - Finalize Implementation Programs and Projects
 - Create Action Plan (Sustainability Template Section 8 – review as homework for 6/17 meeting)

Next Meetings: June 17, July 1, July 15

FHDA Energy Master Plan Project**Action Item/Decision List****Updated: 6/1/2021**

Action Item No.	Description	Responsibility	Due Date	Status	Notes
26	Tabulate district current GHG emissions to establish baseline for reduction goals	Matt, Robert	4-Jun	Complete	Distributed to ESAC on 5/25
27	Review Mission Statement, Goals , and Objectives with District Shared Governance committees to get feedback prior to BOT presentation	ESAC	25-May	Complete	Joel report out at 6/4 meeting
30	Schedule ESAC Workshop to review and edit draft Implementation Programs and Projects List	Joel, Matt	4-Jun	In Progress	Review list for inclusion in EMP, timing, and priority. Will create Google-doc for ESAC member comments.

FHDA CCD Energy Master Plan Schedule Status Update 6/4/21

ID	Task Name	Duration	% Complete	Start	Finish	Timeline																											
						April							May							June							July						
						14	21	28	4	11	18	25	2	9	16	23	30	6	13	20	27	4	11	18	25	1	8						
1	Kick-Off Meeting	0 days	100%	3/25/21	3/25/21	◆ Kick-Off Meeting																											
2	Benchmark Energy Usage at Each Campus	3 wks	100%	4/5/21	4/23/21	[Task Bar]																											
3	4/8/21 ESAC Meeting	0 days	100%	4/8/21	4/8/21	◆ 4/8/21 ESAC Meeting																											
4	Define Mission, Goals, Objectives	4.8 wks	100%	4/19/21	5/20/21	[Task Bar]																											
5	4/22/21 ESAC Meeting	0 days	100%	4/22/21	4/22/21	◆ 4/22/21 ESAC Meeting																											
6	Select and Prioritize Implementation Programs and Projects	6 wks	90%	4/26/21	6/4/21	[Task Bar]																											
7	5/6/21 ESAC Meeting	0 days	100%	5/6/21	5/6/21	◆ 5/6/21 ESAC Meeting																											
8	Create an Action Plan	2.76 wks	80%	5/30/21	6/17/21	[Task Bar]																											
9	5/20/21 ESAC Meeting	0 days	100%	5/20/21	5/20/21	◆ 5/20/21 ESAC Meeting																											
10	6/4/21 ESAC Meeting	0 days	0%	6/4/21	6/4/21	◆ 6/4/21 ESAC Meeting																											
11	6/17/21 ESAC Meeting	0 days	0%	6/17/21	6/17/21	◆ 6/17/21 ESAC Meeting																											
12	Establish Performance Measurement and Reporting Protocols	2 wks	0%	6/18/21	7/1/21	[Task Bar]																											
13	July 1 ESAC Meeting	0 days	0%	7/1/21	7/1/21	◆ July 1 ESAC Meeting																											
14	Publish Draft and Final Energy Master Plan Document	4 wks	0%	7/2/21	7/29/21	[Task Bar]																											
15	Board Presentation - Status Update	0 days	0%	6/14/21	6/14/21	◆ 6/14																											
16	July 15 ESAC Meeting	0 days	0%	7/15/21	7/15/21	◆ July 15 ESAC Meeting																											
17	Board Presentation - Final	0 days	0%	8/13/21	8/13/21	◆ 8/13																											

FHDA Energy Master Plan

Implementation Programs and Projects - Preliminary

6/1/21 v3 Sorted by Objective

Project ID	Description	Timeline	Estimated Cost	Include in Plan? (Y/N)	Priority (H,M,L)	Revised Objective	Template Section 7 Category
OBJECTIVE 1 - District Carbon Reduction Goals							
G-1	Implement Measure G Bond Projects	Measure G Plan		Y	H	1	7.2
M-45	Perform Feasibility Study for District Electrification	2022		Y	H	1	7.2
DC-7	Estimate FY 2020-2021 FHDA energy usage and GHG emissions	2021		Y	H		
R-3	Modelling energy data for decarbonization efforts	2022		Y	H	1	7.2 7.3 7.4 7.5
OBJECTIVE 2 - Deploy EV charging infrastructure consistent with State of California goals and timelines for electrification of transportation							
R-5	Implement Electric Vehicle (EV) charging using (integrated with) onsite solar PV electricity. Include analysis of fast-charging for autonomus vehicles.	2025-2030		Y	M	2	7.6
OBJECTIVE 3 - Reduce Vehicle Miles Traveled (VMT) for Faculty and Staff by 25-50% by 2035 including developing programs to make public and low-cost transportation accessible to enhance social equity.							
M-33	Improve Campus Fleet & Travel	2035		Y	M	3	7.6
M-30	Understand Commute and Travel Patterns (Survey)	2035		Y	M	3	7.6

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DC-13	Analyze opportunities to reduce trips to campus (remote working and learning)			Y	H		
M-31	Encourage and Enhance Public Transportation and Ridesharing Options	2035		Y	M	3	7.6
FMP-4	Evaluate Pederstrain Network and Safety	2022		Y	M	3	
M-32	Encourage and Enhance Bicycling Options	2035		Y	M	3	7.6
OBJECTIVE 4 - Evaluate Feasibility of Additional Renewable or Carbon-free Power (on-site and/offsite)							
M-27	Minimize Greenhouse Gas Intensity of Purchased Electricity (Green Power)	2022		Y	H	4	7.5
M-29	Perform Feasibility Study for additional PV at Campuses	2022		Y	H	4	7.5
OBJECTIVE 5 - Evaluate Feasibility of additional Energy Efficiency Measures to Support Carbon Reduction Goals and Reduce Environmental Impacts							
M-11	Identify and Take Advantage of Grant and Incentive Programs	2022-2025		Y	H	5	7.2
M-5	Evaluate Mechanisms for the Implementation of Energy Efficiency Projects (incl. ESCO)	2022		Y		5	7.2
M-6	Conduct a Facility Prioritization Survey for EE Measures	2022-2025		Y	H	5	7.3

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M-12	Install Energy Efficient Equipment (HVAC, Lighting, Controls, etc.)	2022-2025		Y	H	5	7.2
M-13	Manage Plug Loads	2022-2025		Y	H	5	7.2
M-4	Set Energy Efficiency Goals	2022-2025		Y	H	5	7.2
M-7	Conduct Comprehensive Facility Energy Audits	2022-2025		Y	H	5	7.2
M-8	Implement New and Existing Audit Recommendations	2022-2025		Y	H	5	7.2
GOAL 6 - Optimize Energy Efficient Operations of Facilities							
M-1	Install Meters and Benchmark Facilities at the Building and System Level	2023		Y	M	6	7.3
M-10	Participate in Demand Response (DR) Programs	2023		Y	M	6	7.2
M-14	Perform Regular Maintenance on Equipment	2022		Y	M	6	7.3
M-15	Encourage and Support Energy Efficiency Training of Staff	2023		Y	M	6	7.3

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M-16	Install Energy Management Systems/Monitor Energy Usage	2023		Y	M	6	7.3
M-17	Adjust Temperature Set Points and Schedule Operating Times	2023		Y	M	6	7.3
M-18	Optimize Building Occupancy Scheduling	2023		Y	M	6	7.3
M-19	Optimize HVAC Equipment Scheduling	2023		Y	M	6	7.3
M-20	Pursue Monitoring-Based Commissioning (MBCx)/Retro-commissioning (RCx)	2023		Y	M	6	7.3
M-25	Commission New Buildings	2023		Y	M	6	7.4
OBJECTIVE 7 - Evaluate Campus Resiliency Opportunities							
FMP-1	Climate Adaptation and Resiliency Plan	2022		Y	H	7	
M-26	Evaluate Load Shifting Technologies (BES)					7	7.5
M-46	Solar/BES/Microgrid Feasibility Study					7	7.5
OBJECTIVE 8 - Establish and Implement Green Building Standards							

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M-21	Establish a Green Building Standard	2021		Y	H	8	7.4
M-22	Implement Sustainable Design Practices	2021		Y	H	8	7.4
M-23	Use an Integrated Systems Approach in Building Design	2021		Y	H	8	7.4
M-24	Hire Sustainable Building Design Professionals	2021		Y	H	8	7.4
OBJECTIVE 9 - Establish purchasing policies to meet the goals of environmental, economic, and social equity sustainability							
M-34	Green Purchasing Practices	2025		Y	M	9	7.9
M-35	Socially Responsible Purchasing	2025		Y	M	9	7.9
OBJECTIVE 10 - Institutionalize Energy and Sustainability Management in District Operations							
M-2	Hire Full-time Energy and Sustainability Manager	2021		Y	H	10	7.1
M-3	Provide necessary resources to effectively manage energy use and reduce GHG emissions	2021		Y	H	10	7.1

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M-44	Measure and Report Performance	2021		Y	H	10	7.1
R-1	Evaluate and applying best practice energy efficiency measures	2021		Y	H	10	7.2
R-9	Develop a reporting mechanism for energy and emissions for the District (compliance)	2023		Y	M	10	7.1
R-10	Keep detailed records of energy use (electricity and natural gas) published on an annual basis on the District website	2021		Y	H	10	7.1
OBJECTIVE 11 - Develop Processes to Engage Students, Faculty, and Staff in Energy and Sustainability Activities in a Meaningful Way							
M-37	Advocate for Change at the Statewide Level	2022		Y	M	11	7.10
FMP-5	Student and Employee Orientation Program	2022		Y	H	11	
FMP-6	Inter-Campus Collaboration	2021		Y	H	11	
M-38	Training Opportunities for Students	2021		Y	H	11	7.10

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OBJECTIVE 12 - Encourage Programs to Integrate Sustainability Activities into Student Learning and Educational Process							
FMP-2	Incentivize Behavioural Change	2023		Y	M	12	
M-40	Engage Faculty and Academic Senate to develop curriculum strategies	2022		Y	H	12	7.10
M-36	Utilize Different Pathways to Integrate Sustainability in the Curriculum	2022		Y	H	12	7.10
OBJECTIVE 13 - Enhance Campus and Community Engagement							
M-39	Enhance ESAC Website to Better Communicate Energy and Sustainability Activities	2025		Y	M	13	7.11
M-50	Hold Workshops and Presentations	2025		Y	M	13	7.11
M-41	Sustainability Events	2025		Y	M	13	7.11
M-42	Campus Specific Outreach and Awareness	2025		Y	M	13	7.11
M-43, FMP-7	Community Service, Outreach, and Awareness	2025		Y	M	13	7.11

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FMP-6	Outreach Materials, Publications and Social Media	2022		Y	M	13	
FMP-8	Develop themes and messages to encourage and promote sustainability practices across the campus	2022		Y	M	13	
R-7	and promote sustainability practices across the	2022		Y	M	13	7.11
Objective 14 - Develop Programs to Enhance Social Equity							
FMP-8	Cultural Education Program	2022		Y	H	14	
M-48	Engage Students to identify areas of social inequity on campus and develop programs to address.	2022		Y	M	14	7.10
Objective 15 - Ensure Activities Consider Broader Economic and Environmental Impacts							
M-47	Research true economic, social, and environmental impacts of energy and sustainability projects. Include students in this program.	2022		Y	M	15	7.10