

District Budget Advisory Committee (DBAC)

Meeting Notes

October 17, 2017

1:30 – 3:00 p.m.

Attendees:

Susan Cheu – Representative, De Anza Administration

Lisa Drake – Representative, Foothill Academic Senate

Amy Edwards – Representative, Faculty Association

Joni Hayes – Director, Budget Operations

Kevin McElroy – Vice Chancellor, Business Services, Chair

Carla Maitland – Recorder, President of Confidentials

Paula Norsell – Representative, Confidentials

Kathy Perino – Representative, Faculty Association

Tim Shively – Representative, Faculty Association

Bret Watson – Representative, Foothill Administration

Chris White – Representative, ACE

Meeting began at 1:30 p.m.

2017-18 Adopted Budget/Budget Update Presentation

2017-18 Adopted Budget Presentation

Vice Chancellor Kevin McElroy provided the District Budget Advisory Committee (DBAC) an overview of the 2017-18 Adopted Budget presented during the Public Hearing portion of the agenda at the August 28, 2017 Board of Trustees meeting.

Direct link to 2017-18 Adopted Budget presentation:

<http://www.boarddocs.com/ca/fhda/Board.nsf/goto?open&id=AQBVF9807E57>

Subsequently, the Board of Trustees adopted the budget at the September 11, 2017 Board of Trustees meeting.

Budget Update Presentation

Vice Chancellor McElroy provided a Budget Update presentation to show what the 3-year Budget reduction model looks like for 2017-18; 2018-19; and 2019-20.

Paula Norsell asked, “How does Central Services decide how to cut their portion or obligation of the budget reductions?”

Kevin McElroy responded the budget reduction would be divided proportionately across all Central Services departments. The departments would meet to discuss what operational expenses could be cut to achieve their budget reduction goal.

Direct link to Budget Update Presentation:

<http://www.boarddocs.com/ca/fhda/Board.nsf/goto?open&id=AQDK5250208C>

District Budget Advisory Committee (DBAC)

Meeting Notes

October 17, 2017

1:30 – 3:00 p.m.

Review Budget Reduction Target Memo

Vice Chancellor McElroy reviewed the Budget Reduction Target Memo (attached) written to Chancellor's Cabinet on September 9, 2017.

Review FTES Analysis document

Vice Chancellor McElroy distributed an enrollment comparison worksheet at census for both Summer and Fall Quarter at each respective college. The committee discussed the fiscal implications for subsequent years if the enrollments remain down as compared to this year's base allocation.

Meeting adjourned at 2:40 p.m.

Next meeting will be held on Tuesday, November 21, 2017.