



CHANCELLOR'S ADVISORY COUNCIL
Meeting Summary
November 12, 2021

Present: Cheryl Balm, Anthony Cervantes, Bernadine Fong, Fatai Heimuli, Lloyd Holmes, Adrienne Hypolite, Heidi King, Kathryn Maurer, Judy Miner, Mallory Newell, Paula Norsell (for Lindsay West), Elvin Ramos, Tim Shively, Chris White

Guests: Becky Bartindale, Ines Cordoba Robyn, Scott Olsen, Eric Reed, Sarah Wallace

1. Welcome and introductions

Chancellor Miner welcomed council members and guests and introduced new council member Elvin Ramos, who has been selected president of the recently resurrected Multicultural Staff Association.

Noting that the draft remote work policy and procedure were not included on the Chancellor's Advisory Council meeting agenda as originally anticipated, Heidi stated that the De Anza College Classified Senate would like it noted that many classified professionals are already returning to campus and are facing insensitive and inequitable directives when it comes to both remote and campus work schedules. She added that the district seems to be reverting to antiquated policies very quickly and missing the spirit of equity as it relates to employees. Judy asked that Heidi send comments regarding the draft policy and procedure as well as the challenges that classified professional are encountering to Chancellor's Cabinet. She promised to include a discussion of the subject on the November 16, 2021, Chancellor's Cabinet meeting agenda and to provide a response to Heidi promptly thereafter.

2. Approval of October 22, 2021, meeting summary

The October 22, 2021, Chancellor's Advisory Council (CAC) meeting summary was approved by consensus.

3. District initiatives update

Affordable Housing Task Force update

Eric reported that the Affordable Housing Task Force submitted a planning grant application for \$2,157,710 in funding from the Higher Education Student Housing Grant Program established by Senate Bill 169. He advised if the grant funds are awarded, the district would have the opportunity to explore the feasibility of building student housing on the De Anza and Foothill campuses and potentially begin the planning process for construction.

Judy provided highlights of the recent Assembly Budget Subcommittee on Education Finance hearing held regarding student housing, noting that a [report](#) of the Legislative Analyst's Office prepared for the hearing showed that grant applications far exceed the funds allocated. She added that the Department of Finance is scheduled to compile a list of projects to recommend for funding by March 1, 2022.

4. **Board of Trustees Priorities 2021-22**

Judy advised that the governing board is interested in moving forward in reimagining the district, but Chancellor's Cabinet has recognized that in order to have the broad discussions and collaboration needed for such a far-reaching and inclusive process, a broader timeline that will extend beyond the academic year will be required.

Heidi commented that because many of the district's administrative procedures, including the draft remote work procedure currently under consideration, directly impact employees and do not match the spirit of the Board's priorities, the De Anza Classified Senate recommends that the board priority 4 be changed to read as follows:

4. Through the Chancellor and Presidents, work with District constituents at all levels to identify systemic inequities and elements of institutional racism in District policies and practices and adopt strategies aimed at dismantling those oppressive structures, reducing or eliminating equity gaps, and enhancing student **and employee** social/emotional well-being and success, including attending to students' nonacademic needs, such as affordable housing and setting clear expectations for law enforcement.

5. **Enrollment management**

Judy reported that she is working to identify resources to support both reimagining the district and the creation of a districtwide Enrollment Management Committee. She also reported progress in the search for a permanent executive director of the International Student Programs, noting that the new executive director will play an important role in stemming the enrollment decline by examining new markets and recruitment as the world struggles to emerge from the pandemic.

Lloyd advised that he will be sharing results of the most recent student survey regarding the return to campus at his November 15, 2021, Q&A with Senior Staff meeting. He stated that De Anza has been working to expand enrollment by connecting with and looking for better ways to meet the needs of the community. He also spoke of the Guided Pathways Villages' potential to increase retention and announced that the college is working on an application for the Aspen Prize.

In response to a question from Elvin about expanding the enrollment of the adult population as high school enrollment continues to decline, Judy spoke of discussions with the Fremont Union High School District adult education program to offer classes and/or house some operations at the Sunnyvale Center. She also highlighted Foothill's work with Amazon Web Services and De Anza's new autonomous vehicle technician training partnership. Judy noted that Randy Bryant, Dean of Career Technical Education (CTE) and Workforce Development at De Anza, advocated for the district to waive enrollment

fees for college classes for adult education students, and Teresa Ong, Associate Vice President of Workforce Development and CTE at Foothill, has developed a strong relationship with NOVAworks, which provides federally funded workforce development services for Santa Clara and San Mateo counties. Lloyd added that De Anza is looking to expand community education offerings and develop class schedules that are more convenient for working adults. Bernadine commented that there is also an opportunity to serve retirees who want to stay active as well as those who are mid-career and may be interested in moving from physically taxing careers in areas such as nursing or the trades to management.

Committee members discussed the return to campus with Tim supporting accelerating the process by encouraging people to return through messaging for the spring quarter that gives everyone the confidence they need to feel safe. Bernadine spoke of the need to move forward with a much more robust on campus presence in winter and spring, particularly in light of the recruitment of a new Foothill president.

Heidi commented that there hasn't been a good discussion yet about what the district will look like after a return to campus and what the goals will be around the percentage of classes remaining online. She noted that it feels as though we are continuing to be reactive, which makes it difficult to plan and to help people transition back to campus. Cheryl concurred with Heidi's comments and suggested that long-term planning that defines goals regarding the mix of online and face-to-face instruction would be helpful.

6. District Governance Committee/Constituent Group Reports

District Budget Advisory Committee <http://www.fhda.edu/about-us/participatorygovernance/C-budget-advisory-committee.html>

No report given.

Human Resources Advisory Committee/District Diversity and Equity Advisory Committee <http://hr.fhda.edu/diversity/c-meeting-minutes-and-agendas.html>

No report given.

Educational Technology Advisory Committee <http://ets.fhda.edu/governance-committees/etac/index.html>

Joe advised that the District Technology Plan will be presented for the council's approval at the next meeting.

7. Dates to remember/other information and updates

Reflecting on her first quarter as De Anza Academic Senate President, Cheryl expressed gratitude for everyone's hard work, good intentions, and student-centered focus.

Chris introduced Scott Olsen as the new president of Association of Classified Employees. Judy welcomed Scott and thanked Chris for her partnership, candor, and advocacy during the six years of her presidency.

The meeting adjourned at 9:36 a.m.