



FOOTHILL-DE ANZA
Community College District
Office of the Chancellor

CHANCELLOR'S ADVISORY COUNCIL
Meeting Summary
October 28, 2022

Present: Rick Andrews, Cheryl Balm, Skye Bridges, Susan Cheu, Bernadine Fong, Janie Garcia, Jory Hadsell, Lloyd Holmes, Amy Huang, Kurt Hueg, Kathryn Maurer, Kevin Metcalf, Judy Miner, Mallory Newell, Scott Olsen, Tim Shively, Voltaire Villanueva, Sarah Wallace

Guests: Mary Donahue, Anu Khanna, Christina Espinosa-Pieb, Eric Reed, Stanley Saraos, Nadene Torres, David Ulate, Hyon Chu Yi-Baker

1. **Welcome and introductions**

Chancellor Miner welcomed council members and guests.

2. **Approval of June 10, 2022 and September 1, 2022 meeting summaries**

Cheryl Balm requested to be added to the June 10, 2022 list of attendees. The June 10, 2022, Chancellor's Advisory Council (CAC) meeting summary was approved by consensus.

The September 1, 2022, Chancellor's Advisory Council (CAC) meeting summary was approved by consensus.

3. **Review and reaffirmation of council Charge, Purpose and Ground Rules**

There were no edits made to the council Charge, Purpose and Ground Rules

4. **Ratification of change to AP 3507 COVID-19 Vaccination Requirement**

On September 26, 2022, Chancellor Miner enacted the change to remove the indoor masking requirement. At the October 28, 2022 Chancellor's Advisory Council meeting Chancellor Miner polled the members related to the ratification of change to AP 3507 COVID-19 Vaccination Requirement. Both Tim Shively and Scott Olsen expressed they would not be participating in the poll as the change was related to working conditions. Therefore, the members of Chancellor's Advisory Council did not answer the poll.

The notes will reflect that the ratification of change to AP 3507 to remove indoor masking requirement continues to be in place.

5. **Input into Chancellor Search Profile – expectations, opportunities, and challenges, and desired attributes**

Anu Khanna requested feedback and input from the members of Chancellor’s Advisory Council regarding the Chancellor Search Profile.

Members were given the opportunity to provide their input about the Chancellor Search profile through anonymous platforms such as: Jamboard and Survey Monkey.

6. **Accreditation items – participatory governance org chart update, planning cycle graphic update, resource allocation cycle graphic update**

David Ulate reviewed the revised/updated participatory governance org chart, the planning cycle graphic update and the resource allocation cycle graphic update with the Chancellor’s Advisory Council.

Many members expressed the need for more narrative and explanation on the resource allocation cycle graphic.

7. **District initiative Updates**

Eric Reed gave an update to the Chancellor’s Advisory Council and stated that Brailsford & Dunlavey has been retained to perform a [housing market analysis](#).

8. **Board of Trustees 2022-23**

No discussion occurred on this item.

9. **Enrollment management**

No discussion occurred on this item.

10. **District Governance Committee/Constituent Group Reports**

District Budget Advisory Committee <https://www.fhda.edu/about-us/participatorygovernance/B-district-budget-advisory-committee.html>

Susan reported that Anu Khanna presented to the District Budget Advisory Committee the current reimagining proposal and conducted an interactive exercise to gather other ideas from the committee of potential processes to be reimagined and/or improved.

11. **Dates to remember/other information and updates**

No comments.

Meeting adjourned at 10:30 a.m.