



FOOTHILL-DE ANZA
Community College District

Office of the Chancellor

CHANCELLOR'S ADVISORY COUNCIL

Meeting Summary

October 18, 2019

Present: Roland Amit, Leonardo Blas, Anthony Cervantes, Susan Cheu, Karen Chow, Isaac Escoto, Christina Espinosa-Pieb, Heidi King, Gracian Lecue, Kristy Lisle, Kevin Metcalf, Shelly Michael, Judy Miner, Mike Mohebbi, Dorene Novotny, Mary Pape, William Riley, David Ulate, Chris White

1. **Welcome and introductions**

Chancellor Miner welcomed council members and guests and invited self-introductions.

2. **Approval of June 7, 2019, Meeting Summary**

The June 7, 2019, Chancellor's Advisory Council (CAC) meeting summary was approved by consensus.

3. **Review and reaffirmation of council Charge, Purpose, and Ground Rules**

There was general agreement to reaffirm the council Charge, Purpose, and Ground Rules. Mike suggested that Courageous Conversation principles be incorporated in the document, and Judy commented that it would be helpful for the council to undergo Courageous Conversation professional development as a group in order to do so. Shelly asked that the document be revised to incorporate gender neutral pronouns.

4. **Confirmation of meeting calendar**

The 2019-2020 meeting calendar was reviewed and approved.

5. **Review of 2018-2019 goals/accomplishments**

The council reviewed goals and accomplishments for 2018-2019. Judy asked council members for feedback regarding 2019-2020 goals.

6. **District governance evaluation survey results**

David shared a summary of the district governance evaluation survey conducted during the spring quarter. In response to requests from council members, David agreed to disaggregate the results by governance committee, work/school site, and constituency group.

7. **District Strategic Plan refresh**

David shared a draft timeline for the District Strategic Plan refresh, noting that a comprehensive review of the plan is scheduled in 2022-2023 following the revision of the colleges' education master plans. The council discussed incorporating goals and objectives related to student basic needs, which are priorities of the district's governing board and Foothill-De Anza Foundation. Suggestions were made about offering free lunch programs, destigmatizing asking for help, copying San Jose City College's Jaguar Market and/or California State University, Fresno's leftover food app, and opening the gymnasiums to students for recreational purposes.

8. **Formation of Academic Calendar Exploration and Feasibility Analysis Task Force**

Dorene shared the membership, purpose, and objectives of the Academic Calendar Exploration and Feasibility Analysis Task Force (attached). She explained that the task force is exploring whether it would be advantageous for the district to move to an alternate academic year definition but made clear that no decisions have yet been made. She noted that the task force plans to bring a recommendation to the chancellor by the end of the 2019-2020 academic year.

Council members suggested adding two additional students, an Educational Technology Services representative, and an online education representative to the membership.

9. **De Anza College visioning process and president search**

Judy reported that consultant Minh Le of the Wilfred Jarvis Institute is helping the district with an assessment and visioning process to determine where De Anza College needs to be in 2030 in order to develop a president search profile that draws the person who can make it happen. She announced that Fran White of Community College Search Services has been selected as the search consultant.

10. **Community Outreach Initiative update**

Judy advised that she and the presidents have been engaging community organizations and local leaders in conversations about the district's needs, and the district has conducted community polling and sent out an informational mailer to gauge community support for funding priorities. In response to questions from Shelly, Judy explained that bond and parcel tax measure language is developed by bond counsel in conjunction with Chancellor's Cabinet in order to ensure that legal requirements and strict word count limits are met. She confirmed that the draft language includes student housing but cautioned that the ballot language would be kept broad to cover the full range of projects the colleges are likely to prioritize through their facilities master plan revision processes.

Karen and Christina advised that the following update to the De Anza College Facilities Master Plan is in the process of being approved through the shared governance process:

The closure of the Flint Center for the Performing Arts provides a timely and unique opportunity to explore ways to mitigate the growing housing crisis confronting De Anza College students, employees and the broader community. This crisis is characterized as both "critical" and worsening in

a 2019 joint report by the Silicon Valley Community Foundation and the Silicon Valley Leadership Group.

The closure also allows the college to consider options for a safer, more accessible flexible-space venue that could accommodate more college and community needs than the almost half-century-old Flint structure, as well as provide a potential revenue stream.

A formal process for updating the De Anza Facilities Master Plan is scheduled to begin in 2020 and will include a comprehensive review of campus needs. In the interim, pursuing options for housing and event space in the region of the former Flint Center would be consistent with the equity-based principles adopted in the 2016 plan. These principles include: “replace inefficient and underperforming facilities”; “improve facilities to support innovation and equity”; and “develop flexible, multipurpose facilities to adapt over time.”

Kristy reported that Foothill College’s Facilities Master Plan update is currently under consideration by the Revenue and Resources Committee.

11. Community Benefit Initiative timeline and Town Hall

Judy spoke of meeting with developers to determine interest in creating a public-private partnership to build the multi-use facility that will replace the Flint Center. She mentioned a scheduled November 19 presentation to the Cupertino City Council and invited council members to attend the November 12 town hall meeting at De Anza regarding the initiative.

12. Enrollment management

Discussion of this item was postponed to the next meeting.

9. District governance committee/constituent group reports

Discussion of this item was postponed to the next meeting.

District Budget Advisory Committee http://www.fhda.edu/_about-us/_participatorygovernance/C-budget-advisory-committee.html

Human Resources Advisory Committee/District Diversity and Equity Advisory Committee <http://hr.fhda.edu/diversity/c-meeting-minutes-and-agendas.html>

Educational Technology Advisory Committee <http://ets.fhda.edu/governance-committees/etac/index.html>

Business Process Alignment Task Force https://www.yammer.com/fhda.edu/-/threads/inGroup?type=in_group&feedId=14505859.

9. Other Information and Updates

Discussion of this item was postponed to the next meeting.

The meeting adjourned at 1:10 p.m.