



FOOTHILL-DE ANZA
Community College District

Office of the Chancellor

CHANCELLOR'S ADVISORY COUNCIL

Meeting Summary

June 7, 2019

Present: Anthony Cervantes, Susan Cheu, Karen Chow, Isaac Escoto, Monica Garcia, Carolyn Holcroft, Genevieve Kolar, Kristy Lisle, Judy Miner, Joe Moreau, Thuy Nguyen, Tim Shively, David Ulate, Chris White

1. **Welcome and introductions**

Chancellor Miner welcomed council members and guests.

2. **Approval of March 15, 2019, Meeting Summary**

The April 19, 2019, Chancellor's Advisory Council (CAC) meeting summary was approved by consensus.

3. **Equal Employment Opportunity Plan Update**

Judy advised that the Equal Employment Plan update, which the district is required to submit to the California Community Colleges Chancellor's Office in order to qualify for equity funding, is scheduled for governing board approval at the June 10, 2019, meeting. Chris questioned why the analysis of applicant pools does not include part-time faculty or temporary classified employees. Judy responded that the data regarding part-time employees is indeed important, and she would ask Dorene, who was unable to attend the meeting, to provide a response.

4. **District Technology Plan Update**

Joe shared updates to the District Technology Plan recommended by the Educational Technology Advisory Committee. He committed to bringing an assessment of District Technology Plan objectives to the Chancellor's Advisory Council in the fall. The council approved the update by consensus.

5. **Governance evaluation survey**

David asked that council members who have not already completed the governance evaluation survey do so by the end of the month. He stated that the survey is being distributed to all districtwide participatory governance committees and results would be available in the fall.

6. Enrollment management and tentative budget

Susan provided an overview of the tentative budget for 2019-20, noting that the district would benefit from the governor's proposed extension of the hold harmless provision of the Student Centered Funding Formula but faces a large deficit once the provision expires due to declining enrollment. She advised that the five percent deficit factor floated earlier in the year seems to have disappeared as an option after negative response from districts throughout the state. Susan noted that the district's deficits of the last three years have reduced the stability fund, but the fund has served as a good tool to ease into budget reductions. She advised that Chancellor's Cabinet has reduced the full-time equivalent students (FTES) target by 1,000 FTES in recognition of a likely drop in enrollment resulting from the full implementation of AB 705 but has increased the productivity target slightly.

Tim inquired about strict class cancellation policies at De Anza, and Karen commented that she has asked faculty chairs to speak with their deans and Lorrie Ranck when there is a compelling reason to run a low enrollment course. Genevieve commented that from a student perspective, it would help to have more support when classes are cancelled, such as a suggestion of another open course that would meet the same requirements.

Karen reported that she recently attended a meeting of the North Santa Clara County Adult School Consortium and believes there are substantial opportunities to partner with the Mountain View Los Altos Adult School to increase the pipeline of students attending the colleges. She noted that one barrier to enrolling adult school students is that they are not able to benefit from concurrent enrollment, a situation that can later jeopardize their ability to qualify for College Promise. Anthony advised that Foothill College has been enrolling adult school students as concurrent enrollment students. Judy suggested having the Academic and Professional Matters Committee review possible policy changes that would allow concurrent enrollment of adult school students districtwide.

7. Reminder – District Opening Day workshop proposals needed by 6/30

The council was reminded that workshop proposals for District Opening Day are due to the Chancellor's Office by June 30.

8. Recognition of outgoing Chancellor's Advisory Council members

Judy recognized Carolyn and Monica for serving on the council during the 2018-2019 academic year and for their exemplary work outside the council. She noted that recognition certificates would be sent to outgoing council members who were unable to attend the meeting: Craig Gawlick, Lorna Maynard, and Chelsey Nguyen.

9. District governance committee/constituent group reports

District Budget Advisory Committee <http://www.fhda.edu/about-us/participatorygovernance/C-budget-advisory-committee.html>

Susan reported that the District Budget Advisory Committee met May 28, 2019, to review the May Revision to the Governor's Proposed Budget for 2019-20, the Third Quarter Report, and the 1320 budget forecast.

Human Resources Advisory Committee/District Diversity and Equity Advisory Committee <http://hr.fhda.edu/diversity/c-meeting-minutes-and-agendas.html>

Dorene was not able to attend the meeting, so no report was provided.

Educational Technology Advisory Committee <http://ets.fhda.edu/governance-committees/etac/index.html>

Joe indicated that the Educational Technology Advisory Committee will hold its last meeting of the academic year this week to finalize District Technology Plan assessments.

Business Process Alignment Task Force https://www.yammer.com/fhda.edu/-/threads/inGroup?type=in_group&feedId=14505859.

No report given.

Foothill College Academic Senate

Isaac reported that the Foothill and De Anza academic senates are working on plans for afternoon cross-district department meetings for District Opening Day.

Central Services Classified Senate

Monica advised that the senate awarded \$500 scholarships to Chelsey Nguyen of Foothill College and Peter Pham of De Anza College. She commented that the Foothill, De Anza, and Central Services classified senates joined together for a professional development day on May 17 that approximately 200 classified professionals attended.

De Anza Associated Student Body (DASB)

Genevieve reported that the DASB passed a resolution in support of closing the Flint Center and replacing the facility with affordable student housing and conference space.

9. Other Information and Updates

Thuy shared that the student Wisdom Club surprised custodial staff and the Dining Hall team with a thank you breakfast.

Joe reported that the California Virtual Campus-Online Education Initiative awarded 70 grants totaling \$28 million to colleges across the state to develop online career technical education curriculum and pathways.

The meeting adjourned at 4:13 p.m.