



FOOTHILL-DE ANZA
Community College District

Office of the Chancellor

CHANCELLOR'S ADVISORY COUNCIL

Meeting Summary

May 11, 2018

Present: Judy Miner, Robert Covington, Mayra Cruz, Isaac Escoto, Christina Espinosa-Pieb, Kevin Harral, Karen Hunter, Gracian Lecue, Kristy Lisle, Kevin McElroy, Jim Nguyen, Dorene Novotny, William Riley, Tim Shively, David Ulate, Chris White

I. Welcome

Chancellor Miner welcomed council members.

II. Approval of April 27, 2018, Meeting Summary

The April 27, 2018, Chancellor's Advisory Council (CAC) meeting summary was approved by consensus.

III. Community outreach initiative

Judy shared positive feedback received during recent community outreach meetings and community events. In response to a question from Chris, Judy advised that the governing board will review a proposed list of projects at the June meeting, conduct additional polling after the conclusion of the June election, and decide whether or not to place a measure on the November ballot in July. She noted that the district plans to examine the results of the June election closely as it is the first time that the total cost of a bond is required to be included in bond measures.

Mayra commented that the Santa Clara Office of Education is planning to conduct a survey of early childhood education facilities and the need for new and upgraded facilities, which she suggested might be worth thinking about in terms of the project list. Judy noted that early childhood education received strong support in the poll conducted last fall. Gracian suggested that the Sunnyvale Center would be a good option as there are a lot of young working families with parents attending school at night.

IV. Enrollment management

Christina reported that late spring courses at De Anza were strategically added and have filled well. She stated that productivity is currently at 504.

Kristy stated that productivity continues to rise, and she and the deans believe the late start courses will fill once students at four-year schools conclude for the year.

V. District governance committee/constituent group reports

District Budget Advisory Committee <http://www.fhda.edu/about-us/participatorygovernance/C-budget-advisory-committee.html>

Kevin gave a preliminary analysis of the governor's May revision to the proposed 2018-2019 budget, which was released earlier in the day. He advised that the governor's proposal includes a two-year hold harmless provision, which would mean that the enrollment drop this year would not decrease funding next year, as well as a 2.71 percent cost of living adjustment, but it removes the security of stability funding during enrollment declines. He cautioned that although the two-year hold harmless provision would buy more time, it would do nothing to relieve the district's structural deficit caused by the enrollment decline. Kevin recommended that the district continue with the budget reduction plan or it would face a \$14 million cliff once the period of hold harmless funding concludes.

Chris thanked Kevin for being clear, concise, and up front regarding the budget challenges.

Human Resources Advisory Committee/District/District Diversity and Equity Advisory Committee <http://hr.fhda.edu/diversity/c-meeting-minutes-and-agendas.html>

Dorene reported that the District Diversity and Equity Advisory Committee is working on final revisions to the hiring procedures and expressed pleasure at the large group of district employees attending the National Conference on Race and Ethnicity in Higher Education Conference in New Orleans. Judy added that the five individuals selected to attend the conference from the Chancellor's Equity for Excellence cohort will provide a report at the next Chancellor's Advisory Council meeting.

Educational Technology Advisory Committee <http://ets.fhda.edu/governance-committees/etac/index.html>

No report given.

Business Process Alignment Task Force

Kevin asked that council members and their constituents share ideas about aligning processes between the colleges with the Business Process Alignment Task Force, which has created a Yammer group to facilitate communication
https://www.yammer.com/fhda.edu/-/threads/inGroup?type=in_group&feedId=14505859.

De Anza College Classified Senate

Karen reminded the council about the joint classified senate Professional Development Day on May 18.

V. **Other Information and Updates**

Proposed change of format for opening day

Judy reported that the Academic and Professional Matters Committee discussed a new format for opening day and asked that Jim share the idea with council members. Jim credited Sal Breiter with the proposal that the district and colleges hold a combined opening day on the Thursday before fall classes begin with Friday serving as an open house/orientation for students. He stated that the orientation/open house would give students a chance to buy books, access services, and meet faculty and staff. Christina expressed support for the idea. Karen questioned why the district allows offices to close for opening day but not for Classified Professional Development Day.

The meeting adjourned at 3:15 p.m.