



FOOTHILL-DE ANZA
Community College District

Office of the Chancellor

CHANCELLOR'S ADVISORY COUNCIL

Meeting Summary

April 15, 2022

Present: Rick Andrews, Cheryl Balm, Susan Cheu, Karen Chow, Kevin Harral, Fatai Heimuli, Lloyd Holmes, Adrienne Hypolite, Kathryn Maurer, Kevin Metcalf, Judy Miner, Mallory Newell, Scott Olsen, Teresa Ong, Elvin Ramos, Stanley Saraos, Tim Shively, Sarah Wallace, Myisha Washington

Guests: Daniel Acosta, Becky Bartindale, Christina Espinosa-Pieb, David Ulate

1. **Welcome and introductions**

Chancellor Miner welcomed council members and guests.

2. **Approval of March 11, 2022, meeting summary**

The March 11, 2022, Chancellor's Advisory Council (CAC) meeting summary was approved by consensus.

3. **Review of draft board policies**

BP 2010 Board Membership (revised)

BP 2100 Board Elections (revised)

BP 2310 Regular Meetings (revised)

Council members reviewed the proposed changes to board policies (BP) 2010 and 2100 to reflect the change from at-large to trustee area elections and the change to BP 2310 to allow virtual meetings during states of emergency. Judy asked that council members provide any feedback from constituents regarding the policies at the next meeting. Cheryl suggested that an image of the trustee area map be added to BP 2100, rather than just a link to the map.

4. **District initiatives update**

Affordable Housing Task Force update

Susan advised that the Legislative Analyst's Office reviewed and concurred with the Department of Finance's recommendations for Higher Education Student Housing grant awards, and it appears likely that the district will receive planning grants for both colleges to conduct housing feasibility studies. She expressed concerns about cost overruns, infrastructure, and support services related to on-campus housing.

Kevin Harral explained that if housing costs are billed through the colleges, then the costs can be taken into consideration for state and federal financial aid. Judy commented that the Foothill-De Anza Foundation plans to commit some Hope Initiative funding to housing grants for students since bond funds cannot be used for such purposes.

Scott stressed the need to provide affordable housing assistance for staff, noting that many classified employees are living far outside district boundaries because of the high cost of housing in the Silicon Valley.

5. Board of Trustees Priorities 2021-22

Myisha advised that the district's National Conference on Race and Ethnicity attendees will be provided with a copy of and charged with advancing the Board's priorities. Judy asked that a report from attendees be provided to the Board.

Susan indicated that the Energy and Sustainability Advisory Committee is working on a sustainability plan to support the recently approved Energy Master Plan.

In response to a question from Kathryn, Judy advised that reports of progress on achieving goals related to the Board's priorities are given every six months, and the dates of the reports are included on the meeting calendar posted in BoardDocs.

6. Enrollment management

Lloyd spoke of plans for a De Anza College Enrollment Day, which will provide the opportunity for potential students to visit campus and learn about the Guided Pathways villages. He advised that the deans are working to reach out to new markets, including adult students with some college credits but no degree.

Teresa advised that Foothill College will be inviting prospective students and their parents to the upcoming Day on the Hill enrollment event. She shared an idea floated at a recent Equity Forward Committee about partnering with Stanford University to develop a program that would help employees to earn a degree. Council members expressed enthusiasm for the idea.

Judy reported an improvement in the number of international student applications in fall 2022 compared to fall 2021.

7. District Governance Committee/Constituent Group Reports

District Budget Advisory Committee <http://www.fhda.edu/about-us/participatorygovernance/C-budget-advisory-committee.html>

Susan reported that at the March meeting, the District Budget Advisory Committee reviewed a list of vacant positions at both colleges and Central Services and discussed the nuances of the list, such as positions that are vacant but not funded due to the supplementary retirement plan, are on hold due to the pandemic (e.g. Dining Services), are grant funded and being left on the list in case they are able to be funded again, or were left vacant because of possible budget reductions. She also spoke of the significant decline in nonresident and resident enrollment reflected in the Second Quarter Report and

provided an overview of the Legislative Analyst's Office review of the Governor's 2022-23 Budget Proposal.

Human Resources Advisory Committee/District Diversity and Equity Advisory Committee <http://hr.fhda.edu/diversity/c-meeting-minutes-and-agendas.html>

Myisha expressed appreciation to Pat Hyland for securing the excellent districtwide professional development day speakers who gave presentations on April 4 and to those who stepped in to organize the event in Pat's absence.

With regard to proposed revisions to the faculty section of the district hiring procedure, Kathryn reported that the Foothill College Academic Senate passed a resolution in favor of identifying and addressing barriers to students serving as full members of hiring committees, and Cheryl advised that the De Anza College Academic Senate is in favor of including students in the hiring process in some way but not as full members. Karen advised that the Academic and Professional Matters Committee will discuss the procedure and try to reach agreement regarding language acceptable to faculty of both colleges.

Educational Technology Advisory Committee <http://ets.fhda.edu/governance-committees/etac/index.html>

No report provided.

8. Dates to remember/other information and updates

Judy provided an update on the Foothill College president search, commenting that recruitment is planned for fall with the hope that a new president will start January 2023. She added that Chancellor's Cabinet interviewed finalists for the Vice Chancellor of Human Resources and Equal Opportunity position, and she hopes to be able to make announcement in the next couple of weeks after background checks are completed.

Susan reported that the Vice Chancellor of Technology hiring committee will be interviewing candidates in mid-June.

In response to a question from Elvin, Judy explained that the senates are responsible for selecting members of hiring committees and suggested that any member of the Multicultural Staff Association interested in participating in a particular committee should reach out to the appropriate academic or classified senate leaders to find out how to be considered.

Judy advised that Consultation Task Force members have been asked to survey constituents regarding options for requiring face masks indoors after the district's current directive expires on May 6.

Scott encouraged council members to attend the April 29, 2022, showing of "A Song for Cesar" at Foothill College's Smithwick Theatre as well as 403bwise.org's Basics of Savings and Investing Zoom presentation on April 21 at 4:00 p.m.

The meeting adjourned at 10:08 a.m.

