



CHANCELLOR'S ADVISORY COUNCIL
Meeting Summary
March 20, 2015

Present: Linda Thor, Randy Bryant, Tess Chandler, Robert Covington for Leo Contreras, Mayra Cruz, J.R. Dorcak, Brian Murphy, Rich Hansen, Meredith Heiser, Carolyn Holcroft, Kurt Hueg, Kevin McElroy, Kimberlee Messina for Judy Miner, Blanche Monary, Joe Moreau, Dorene Novotny, Dennis Shannakian

I. Welcome

Chancellor Thor welcomed council members and introduced Tess Chandler, the district's new Executive Director of the Foothill-De Anza Foundation.

II. Approval of January 16, 2015, Meeting Summary

The January 16, 2015, meeting summary was approved without changes.

III. Education Technology Advisory Committee (ETAC) – Revised Vision, Mission, and Membership

Council members reviewed the revised vision, mission, and membership of the Education Technology Advisory Committee (ETAC) as well as the roles and responsibilities of ETAC members. Joe explained that the membership was changed to include more faculty voices and ensure better links with the colleges' technology task forces. Rich questioned the absence of a Faculty Association representative, and Meredith suggested that the faculty membership be changed from six classroom faculty to five classroom faculty and one Faculty Association liaison.

The revised ETAC vision, mission, roles and responsibilities, and membership were approved by consensus.

IV. New and Revised Board Policies (BP) and Administrative Procedures (AP)

- BP 4070 (formerly BP 5002) Auditing and Auditing Fees (Revised)
- BP 5020 (formerly BP 5015) Nonresident Tuition (Revised)
- AP 2105 Student Trustee Selection Procedures (Revised)
- AP 5020 Nonresident Tuition (New)
- AP 5030 (formerly AP 5010, 5030) Fees (Revised)
- AP 5031 (formerly BP 5020) Instructional Materials Fees (Revised)

The Chancellor's Advisory Council approved revised board policies 4070 Auditing and Auditing Fees and 5020 Nonresident Tuition and new and revised administrative procedures 2105 Student Trustee Selection Procedures, 5020 Nonresident Tuition, 5030 Fees, and 5031 Instructional Materials Fees by consensus. Linda advised that the policies would be presented to the Board of Trustees for first reading at the next regular meeting.

- AP 4070 Auditing and Auditing Fees (new)

Mayra asked that the first sentence of the fourth paragraph of proposed administrative procedure 4070 be corrected to read, “Requests to audit must be approved by the instructor ~~and the division dean~~ prior to being submitted to the college Admissions and Records Office.” The proposed procedure was approved by consensus as revised.

- BP 5030 (formerly BP 5010, 3123, 3123.5, 5030) Fees (Revised)

Rich suggested that the proposed wording of the paragraph regarding the student representation fee be broadened to allow De Anza College students to institute a representation fee and/or Foothill College students to add an additional statewide student organization support fee without amending the policy. Linda recommended that the reference to Foothill College be removed in the title of the paragraph and that the first sentence be changed to read, “As authorized by the colleges, Foothill College students will be charged a ~~one dollar (\$1) fee~~ per quarter fee to be used to provide support for student governmental affairs representation.” The council approved the revised policy by consensus.

- BP 7210 (formerly BP 4155) Academic Employees (Revised)

With regard to the first paragraph of the policy, Rich objected to the use of the phrase “...for which minimum qualifications have been established by the Board of Governors for the California Community Colleges” as it is the Academic Senate for California Community Colleges that recommends minimum qualifications. Linda suggested that “approved” be substituted for “established.”

Rich also expressed concern about the wording of the third paragraph, noting that although the Board of Trustees has the ultimate authority to grant tenure, there is so much more involved. Kimberlee suggested that the first sentence be modified to read, “Decisions regarding tenure of faculty shall be made in accordance with the evaluation procedures established in the collective bargaining agreement for the evaluation of probationary faculty and in accordance with the requirements of the Education Code.” Linda suggested that the second sentence of the paragraph be changed to read, “~~The Board reserves the right to determine whether a faculty member shall be granted tenure.~~ Tenure will be granted upon final approval of the Board of Trustees.”

Carolyn questioned how the policy, which makes reference to employing temporary faculty in the fourth paragraph, intersects with the district hiring procedure (AP 4130), which references emergency but not temporary hires. Dorene responded that several sections of Education Code describe temporary faculty and that the policy speaks to the ability of the district to employ temporary faculty rather than the steps to do so. She offered to review BP 7210 and AP 4130 together to ensure that the references are consistent and clear.

Linda advised that the policy would be added to a future Chancellor’s Advisory Council meeting agenda for further review.

V. Other Information and Updates

Dennis advised that the De Anza, Foothill, and Central Services classified senates are working on a joint retreat to be held at De Anza College.

Rich reported that the Faculty Association ratified a 2.5 percent salary increase and other contract changes with only three members voting in opposition. Linda noted that the increase would be presented to the Board of Trustees for approval at the April meeting.

Kimberlee advised that the college is in the process of preparing an accreditation substantive change proposal in connection with the dental hygiene baccalaureate pilot program.

Joe reported that Educational Technology Services is scheduled to move into the renovated District Office Building on July 13.

The meeting was adjourned at 4:05 p.m.