



FOOTHILL-DE ANZA
Community College District

Office of the Chancellor

CHANCELLOR'S ADVISORY COUNCIL

Meeting Summary

March 12, 2021

Present: Melissa Aguilar, Anthony Cervantes, Susan Cheu, Karen Chow, Isaac Escoto, Rich Hansen, Lloyd Holmes, Heidi King, Gracian Lecue, Kathryn Maurer, Kevin Metcalf, Judy Miner, Joe Moreau, Abhiraj Muhar, Thuy Nguyen, Dorene Novotny, Katelyn Pan, Josh Pelletier, Myisha Washington, Chris White

Guests: Briseyda Aguilar, Anita Archarya, Becky Bartindale, Nicholas Chang, Kimberly D., Joycelyn Do, Katherine Duran, Christina Espinosa-Pieb, Tejhasvi Jaikumar, Rhys Jason, Yashika Karki, Jeffrey Kaspro, Griffin Lalsnic, Kristy Lisle, Jim Nguyen, Anya Pendyala, Janelle Perez, Breana Pleasants, Mandy Remingberry, Crystal Sipin, Temo Rosas, Gordan Tan, Mimi Trawinski, David Ulate, Zoe Vulpe, Hyon Chu Yi-Baker

1. Welcome and introductions

Chancellor Miner welcomed council members and guests.

2. Approval of January 15, 2021, meeting

The January 15, 2021, Chancellor's Advisory Council (CAC) meeting summary was approved by consensus.

3. Proposed revised board policy (BP) and administrative procedures (AP) (Second Reading)

- BP 3900 (formerly BP 5550 and BP 1240) Speech: Time, Place, and Manner (Revised)
- AP 3900 (formerly AP 5550.1 and 5550.2) Speech: Time, Place, and Manner (Revised)

The council approved the revised board policy and administrative procedure by consensus. Judy advised that the policy will be presented to the Board of Trustees for first reading at the April 5, 2021, meeting.

4. Proposed new board policy (First Reading/Waive Second Reading)

- BP 6307 Debt Issuance and Management (New)

Susan apologized for the request to waive the second reading of the proposed board policy. She explained that the district was informed by bond counsel that the policy

would be required before Measure G bonds are issued. A delay in adoption, Susan advised, would delay the issuance and could result in higher interest rates. She noted that the district's last bond issuance was in 2016, and the law requiring this policy was enacted in 2017.

Rich asked for more time to allow the Faculty Association to review the policy language. Susan responded that the policy language follows legal requirements. She stated that it could be amended after adoption with assistance from legal counsel should there be any serious issues brought up by constituents. Judy invited council members could send any questions regarding the policy to her by the morning of April 5, 2021. She advised the policy would be presented to the Board of Trustees for adoption at the April 5, 2021, meeting, which provides an additional opportunity for comment.

The council approved the new policy by consensus.

5. Classified professionals' participation in shared governance at De Anza

Lloyd reported that De Anza College's Senior Staff has been working with the Classified Senate leadership to determine concrete actions the college can take to help classified professionals feel that their voices are being heard. He shared a resolution that will be presented during the April 5, 2021, Conversation and Q&A with Senior Staff, noting that the resolution recognizes the struggle that some classified professionals feel in participating in classified senate and governance committees as well as the importance of including classified voices in shared governance, commits to allowing classified professionals to devote up to 10 percent of their scheduled work time to shared governance or committee work, and pledges that management and supervisors will work with classified professionals to balance workloads to allow participation and make classified participation and shared governance a regular part of the dialogue of department and division meetings.

Heidi described the De Anza Classified Senate's discussions about creating more diverse and equitable representation, including mentorship opportunities for classified professionals new to shared governance, clear job descriptions for senators, and revised constitution and bylaws that center equity in the senate's work. She indicated that there were many classified professionals who didn't feel that they were able to participate in shared governance or the senate, so senate leaders worked with Senior Staff on ways to ensure those who wish to participate are able to do so. She expressed appreciation to Lloyd for the public commitments being made to classified professionals in the resolution.

Josh congratulated De Anza for the actions they have taken. He shared a proposal of the Foothill Classified Senate that was recently presented to the college's Community and Communications Council, specifying that the proposal would establish a budget to compensate departments for overtime expenses triggered by shared governance work. He noted that Foothill's classified employees represent 16.2 percent of the college's workforce (state average 29 percent), and 70 percent of classified employees at Foothill are unique to their departments, which presents challenges to employees in completing work and supporting students if involved in shared governance.

Kathryn stated that the Academic Senate is committed to understanding the unique challenges and contributions of each of the senates to the college's participatory governance structure and has drafted a resolution in support of classified professionals and their proposal. Abhi reported that the Associated Students of Foothill supports the proposal as well. Thuy explained that the proposal was presented for a first reading and if approved would be formally included in the governance handbook. She expressed appreciation to the classified senate for caring about the impact shared governance work can have on departments and services.

Kevin applauded the efforts at both of the colleges and stated that the Central Services Classified Senate hopes to leverage the college senates' work to spark discussions within Central Services.

Judy invited the classified senates to propose changes to the district's board policy and administrative procedure language to underscore the support for classified participation in participatory governance at a district level.

6. Board of Trustees Priorities 2020-21

Judy advised that the Board president and vice president are working with the college and district researchers to identify equity and student success goals to regularly monitor.

7. District initiatives update

Judy reported that a conversation with Alta Housing regarding terms and pricing will be held during the closed session portion of the March 15, 2021, Board of Trustees meeting. She noted that no decisions will be made at the meeting.

Judy asked if the council would be interested in beginning a review of eligibility criteria and parameters for future housing units, such as maximum years of occupation, income levels, and preferences (if any) for particular groups. She stated that she would like to see proposals from constituencies and any other interested parties vetted by the council before a recommendation is made to the governing board. Abhi expressed support for the proposal, noting that student groups would be interested in considering eligibility requirements.

Rich shared excerpts from a resolution that the Faculty Association is circulating that calls upon the Board of Trustees to form a districtwide task force to consider on- and off-campus housing, a full range of financial models, and a full range of affordable housing administration. Judy responded that the governing board has previously asked for a focus on off-campus housing, but she hopes to include an item on housing on the April 5, 2021, meeting agenda to provide further clarification of the governing board's direction. She questioned what the agenda of the proposed task force might include as the transactional side of working with housing organizations and developers, such as capital stacking and land contracts, does not lend itself to shared governance. She noted that many conversations with potential partners have gone nowhere, and it would be a waste of effort to discuss proposals with constituents that won't meet the district's needs. Judy also spoke to the preparation work required for shared governance meetings and the heavy demands already placed on staff.

Rich thanked Judy for holding the recent informational session on student and employee housing and scheduling a meeting to discuss housing with interested parties on March 22, 2021. Abhi asked if another date could be selected for the meeting because March 22 falls during finals week. Judy noted that March 22 was the date selected by those who requested the meeting but offered to meet with students separately.

8. Enrollment managements

This item was not addressed due to time constraints.

6. District Governance Committee/Constituent Group Reports

This item was not addressed due to time constraints.

District Budget Advisory Committee <http://www.fhda.edu/about-us/participatorygovernance/C-budget-advisory-committee.html>

Human Resources Advisory Committee/District Diversity and Equity Advisory Committee <http://hr.fhda.edu/diversity/c-meeting-minutes-and-agendas.html>

Educational Technology Advisory Committee <http://ets.fhda.edu/governance-committees/etac/index.html>

Joe reported that the Educational Technology Advisory Committee has been working on the district Technology Master Plan.

7. Dates to remember/Other information and updates

This item was not addressed due to time constraints.

The meeting adjourned at 10:30 a.m.