



**FOOTHILL-DE ANZA
Community College District
Office of the Chancellor**

**CHANCELLOR'S ADVISORY COUNCIL
Meeting Summary
March 3, 2017**

Present: Judy Miner, Mayra Cruz, Isaac Escoto, Rich Hansen, Kevin Harral, Carolyn Holcroft, Karen Hunter, Andrew LaManque, Kevin McElroy, Joe Moreau, Brian Murphy, Isaiah Nengo, Thuy Nguyen, Dorene Novotny, Ramiel Petros, Frank Rocha, Jose Rueda, David Ulate, Chris White

I. Welcome

Chancellor Miner welcomed council members.

II. Approval of January 27, 2017, Meeting Summary

The January 27, 2017, Chancellor's Advisory Council (CAC) meeting summary was approved by consensus.

III. Budget Update

Kevin McElroy distributed highlights of the discussions held at the Association of Chief Business Officials Annual Workshop on the Governor's 2017-2018 Proposed Budget and a breakdown of how the governor's proposals would affect the district. He reported that the proposal includes a small increase to base funding, a 1.34 percent cost of living adjustment, and one-time money for scheduled maintenance and instructional equipment that would benefit the district, but growth funding proposed would not benefit the district since enrollments continue to decline.

Kevin advised that although state tax revenues are coming in higher than projected in the governor's proposal, both the California Community Colleges Chancellor's Office and Legislative Analyst's Office have cautioned districts to prepare for leaner economic times. He noted that increased operating expenses, particularly employer contributions to the California Public Employees Retirement System and California State Teachers Retirement System, have outpaced the additional base funding received in the last couple of years, so advocacy efforts need to be focused on increasing base funding.

Kevin reminded everyone that the last of the districtwide conversations on enrollment and revenue growth is scheduled on Tuesday, March 7, 2017, at De Anza College in conference rooms A and B. He indicated that he would share with attendees the three-year projection model he presented to the Board of Trustees at the February study session, noting that the model shows continuing structural deficits that will exhaust the stability fund by 2019-2020 if the district is unable to raise revenues or decrease expenditures.

With regard to the recent Audit and Finance Committee meeting, Kevin reported that there has been a recommendation to set aside a fixed amount of money as a reserve. He stated that while he supports having a stability fund, he has recommended against having a fixed reserve beyond the required five percent reserve as it may tie up money that could be used in supporting the mission.

IV. Educational Technology Advisory Committee Recommendation on Information Security Training for Faculty, Staff, and Administrators

Joe shared the recommendation of the Educational Technology Advisory Committee (ETAC) to strongly encourage all district employees to complete the Securing the Human information security training program. He advised that information security is a daily battle for the district, and although Educational Technology Services does a lot of spam filtering and provides as many protections as possible in the infrastructure, end users are the biggest vulnerability. Joe reported that the training program consists of short video modules that do not include a lot of jargon and noted that the training will help employees be safe both at work and at home. He asked that anyone wanting to preview of the program contact him.

In response to Rich's comment, Joe confirmed that the training would not be mandatory for faculty, just strongly recommended. Mayra asked that a presentation be given to the Academic Senate.

The Chancellor's Advisory Council approved ETAC's recommendation by consensus.

V. Board Policies and Administrative Procedures

New AP 5300 Student Equity (first reading)

Judy asked for comments and feedback regarding the proposed new student equity administrative procedure recommended by the Academic and Professional Matters Committee. She stated that the procedure would be included on the agenda for the next meeting for approval.

VI. Program Highlights – Turkana Basin Fieldwork (see attached PowerPoint presentation)

Isaiah Nengo delivered a presentation regarding the transformative program he has developed with assistance from Foothill-De Anza Foundation and Leakey Foundation grants that allows a small group of anthropology students to participate in fieldwork in Kenya with professional researchers and university graduate students from around the world. While in Kenya, students in the six-week program work six days a week and have an intense daily schedule that starts at 7:00 a.m. and ends at 10:00 p.m.

Isaiah observed that the challenges of the schedule, the sparsely populated area, the lack of internet, the harsh physical environment, and the care required in excavation teaches students patience, discipline, teamwork, and the art of being present. He advised that the students, some of whom had not been outside of California prior to enrolling in the program, get a different sense of their place in the world from the experience and that he

is able to mentor them in a way that is not possible during the regular college schedule. Isaiah noted that several of the students who have participated have transferred to prestigious universities and have plans to continue studying anthropology.

He reported that the program will ramp up to 15 students in 2017, and Brian added that he is working with the foundation to raise money to help fund travel costs for students who would otherwise be unable to participate.

Ramiel related the presentation to a discussion at the Silicon Valley Leadership Group luncheon he attended earlier in the day regarding bringing internships and real life skills to community colleges. He mentioned that he participated in fieldwork in Ireland through Foothill's anthropology program and agreed that it is a transformative experience.

VII. Other Information and Updates

David commended Dorene, Marietta Harris, and Pat Hyland for an excellent job conducting the evaluation workshop he attended recently.

Thuy provided a report of accreditation discussions at the CEO Symposium held in Solvang. She stated that Workgroup I, which was charged with working with the Accrediting Commission for Community and Junior Colleges to improve its functioning, had reported significant improvements but still had another 50-60 recommendations. She reported that despite the improvements, the CEO group voted to continue the process of moving to a new accreditor recommended by Workgroup II, which was charged with pursuing a model for regional accreditation that would have all of higher education in the Western region with the same accreditor.

Karen read the following open letter from the classified senate to De Anza students, noting that David Byars was the primary author:

To the students of De Anza College,

In light of recent events, it seems to be increasingly necessary to confirm, amplify, and redouble our commitment as Classified Professionals to you, the students. And not just to students as a whole, but specifically to those who are suffering marginalization at the hands of our governmental systems and of societal stigmas that we as educators have not yet managed to counter.

We affirm our duty to educate all students.

We affirm our duty to educate undocumented students.

We affirm our duty to educate immigrant and international students.

We affirm our duty to educate Muslim and Jewish students.

We affirm our duty to educate students of all faiths, and students of no faith.

We affirm our duty to educate Black and Brown students.

We affirm our duty to educate low-income students.

We affirm our duty to educate students of all genders and sexual orientations.

We affirm our duty to educate Veteran students.

We affirm our duty to educate students with disabilities.

We affirm our duty to educate Foster Youth students.
We affirm our duty to educate students who have not been previously given the resources and education which we affirm to be their right.

We, the undersigned, pledge to you that we support you in your career goals, in your education, and we support your health and well-being. We, by our placement within this institution, know of many resources which may be of help to you, and we can go to each other for more information when we do not have the answers immediately.

We have programs, services, and clubs which are designed to serve all of our students.

Please know that we want you here at this campus.

Please know that we want to help you and see you succeed.

Judy commended the classified senate for the letter and advised that Karen will read it to the Board of Trustees at the March 6, 2017, meeting. She reminded everyone that the Spring Convocation will be held April 28, 2017, and that she will be giving away books written by the keynote speaker for the event on April 15 and 16. Judy reported that Senator Jerry Hill has introduced Senate Bill 769, which would extend and expand the community college baccalaureate degree pilot program, possibly providing an opportunity for an Automotive Technology degree at De Anza. She also announced that Diana Argabrite has been nominated for the California Community Colleges Classified Employee of the Year for her work at the Euphrat Museum of Art.

The meeting adjourned at 3:56 p.m.