



**CHANCELLOR'S ADVISORY COUNCIL**  
**Meeting Summary**  
**February 28, 2025**

**Present:**

Rick Andrews, Christopher Dela Rosa, Doreen Finkelstein, Adriana Garcia, Jory Hadsell, Anu Khanna, Lee Lambert, Debbie Lee, Kathryn Maurer, Luca Paliska, Scott Olsen, Dianna Rose, Dennis Shannakian, Tim Shively, Voltaire Villanueva, Erik Woodbury

**Guests:**

Sam Bliss, Stacy Gleixner, Kurt Hueg, Carla Maitland, Kevin Metcalf, Paula Norsell, Trena O'Connor, Deanna Olsen, Josh Pelletier, David Ulate, Hyon Chu Yi Baker

**1. Welcome and introductions**

Chancellor Lambert welcomed council members and guests and introduced Deanna Olsen as our new Board Relations Assistant.

**2. Approval of October 25, 2024 meeting summary**

The October 25, 2024 Chancellor's Advisory Council (CAC) meeting summary was not presented for approval.

**3. Discuss the letter from the U.S. Department of Education with Chancellor's Advisory Council**

Chancellor Lambert reviewed the Dear Colleague letter with the Chancellor's Advisory Council noting enforcement priorities, interpretation of the law and gave practical advice related to advertising events on campus as accessible to everyone.

Numerous members of CAC expressed their concerns related to the letter and inquired about what they should and should not do at their campus related events. Chancellor Lambert reminded everyone to be inclusive to all students.

**4. Announce upcoming Chancellor's Town Halls**

Chancellor Lambert informed the Chancellor's Advisory Council that he planned to deliver three Town Halls about the following topic:

Diversity, Equity, Inclusion & Immigration: Reaffirming District Values - Upholding Our Principles and Interests Within Legal Frameworks

- Monday, March 3, 1:00-2:00 p.m.  
De Anza College, Hinson Campus Center, Conference Rooms A and B
- Monday, March 17, 9:00-10:00 a.m.  
Foothill College, Room 8338
- Friday, March 21, 1:00-2:00 p.m.  
Virtual meeting - Zoom link to follow

Chancellor Lambert noted that the respective college presidents, along with the following individuals noted below would join him for the questions and answers period of the Town Hall:

Dianna Rose, the Vice Chancellor of Human Resources and Equal Opportunity  
Tim Shively, President of the Faculty Association union  
Scott Olsen, President of the Associated Classified Employees union

5. **Naming of District Facilities**

There were two naming proposals brought forward as an information item. These board resolutions will be brought before the Board at their March 10, 2025, Regular Board meeting for their consideration.

The first proposal suggested renaming the District Office (D700) building the Calvin C. Flint District Administration Building to honor the first superintendent-president, recognizing his contributions to DEI initiatives and community support.

The second proposal suggested to name the lower campus building at Foothill College after Gene Thomas for her contributions to student services. This proposal had broad support from faculty, staff, and student representatives.

6. **Revisions to Board Policies and Administrative Procedures (First Reading)**

Chancellor Lambert announced that Board Policies (BPs) and Administrative Procedures (APs) revisions will be coming to Chancellor's Advisory Council on a routine basis and following the outlined **Administrative Procedure 2410 Board Policies and Administrative Procedures** as we all are working through the legal updates.

District Academic Senate President Kathryn Maurer mentioned that the Academic and Professional Matters Committee (APM) is currently working on some batches of BPs and APs that are inter-dependent and will be brought to Chancellor's Advisory Council when ready for review/approval.

Both Kathryn Maurer and Interim Vice Chancellor, Organizational Effectiveness and Engagement Anu Khanna noted that a work group has been identified for BPs and APs that need further review before being brought to Chancellor's Advisory Council.

A discussion occurred about ongoing revisions and refinements to policies, establishment of a temporary workgroup for policy review, and clarifications on participatory governance and administrative processes related to board policies and administrative procedures.

The following list of BPs and APs were pulled for further review and/or consideration at a future CAC meeting:

Removed from first reading consideration as these are already under review with a workgroup, and will come back to Chancellor's Advisory Council at a later date:

- BP 2520 Student Role in Governance (formally known as BP 2222)
- BP 2530 Role of the Academic Senate in Academic and Professional Matters (formally known as BP 2223)
- BP 2540 Role of the Classified Staff in Governance (formally known as BP 2224)

Removed from first reading consideration as these will need further review with a workgroup, and will come back to Chancellor's Advisory Council at a later date:

- BP 2200 Board Philosophy, Mission, and Roles and Responsibilities
- BP 2435 Evaluation of the Chancellor
- AP 2435 Evaluation of the Chancellor
- BP 2620 Compensation for Management Personnel (formally known as BP 2600.1)

De Anza College Academic Senate President Erik Woodbury provided comments on numerous BPs and APs and stated he would send a follow-up email to Chancellor Lambert and Carla Maitland to further clarify his feedback.

The following list of BPs and APs was moved forward to a second reading and will come back to the March 21, 2025, Chancellor's Advisory Council as a second reading:

- BP 2340 Board Meeting Agendas
- BP 2430 Delegation of Authority to the Chancellor
- AP 2430 Delegation of Authority to the Chancellor (NEW)
- BP 2431 Chancellor or President Selection
- BP 2433 Acting President in Absence of a President
- BP 2550 Staff Advisory Functions (formally known as BP 2230)
- BP 2560 Relation of Board to Management Personnel (formally known as BP 2600)

- BP 2615 Board Representatives for Meet and Confer or Meet and Negotiate Process (formally known as BP 2610.2)
- BP 2715 Code of Ethics/Standards of Practice
- BP 2740 Board Education
- BP 2745 Board Self-Evaluation
- BP 2800 Campaign Assistance to Board Candidates (formally known as BP 9550)

7. **Somos Uno Initiative – Task Force 1**

This item was not heard as the meeting had concluded before it could be discussed.

8. **Campus Enrollment Updates**

This standing item was not discussed as we ran out of time.

9. **District Governance Committee/Constituent Group Reports**

This standing item was not discussed as we ran out of time.

**Dates to remember/other information and updates**

The March 21, 2025, meeting will take place via Zoom.

Meeting adjourned at 10:25 a.m.