



FOOTHILL-DE ANZA  
Community College District  
Office of the Chancellor

CHANCELLOR'S ADVISORY COUNCIL  
Meeting Summary  
February 22, 2019

Present: Judy Miner, William Baldwin (for Chris White), Anthony Cervantes, Isaac Escoto, Craig Gawlick, Carolyn Holcroft, Gracian Lecue, Kristy Lisle, Joe Moreau, Carolyn Nguyen, Chelsey Nguyen, Dorene Novotny, Tim Shively, Marisa Spatafore (for Christina Espinosa-Pieb), David Ulate

1. **Welcome and introductions**

Chancellor Miner welcomed council members and asked for self-introductions.

2. **Approval of January 11, 2019, Meeting Summary**

The January 11, 2019, Chancellor's Advisory Council (CAC) meeting summary was approved by consensus.

3. **Proposed new and revised board policies (BP) and administrative procedures (AP) (second reading)**

BP 2315 Closed Session (Revised)

BP 2330 Quorum and Voting (Revised)

BP 3300 (formerly BP 1120) Public Records (Revised)

AP 3300 Public Records (New)

BP 6750 (formerly BP 3218 and 3218.5) Parking (Revised)

AP 6750 Parking (New)

The proposed new and revised board policies and administrative procedures by consensus.

4. **Proposed new and revised board policies (BP) and administrative procedures (AP) (first reading)**

BP 5020 Nonresident Tuition (Revised)

Judy asked that council members review the change to the nonresident tuition board policy and report any feedback from constituents at the next meeting.

5. **Educational Technology Advisory Committee recommendation to explore blockchain technology**

Joe asked council members to endorse Educational Technology Advisory Committee's (ETAC) recommendation that the district actively explore opportunities to adopt blockchain technology and encourage vendors to incorporate capabilities for blockchain in their systems. He described blockchain as an adaptable and immutable technology that will likely transform the way student records are managed in the next few years. Joe reported that the district is working on a pilot project using the technology with Arizona State University (ASU) to determine if students who transfer to ASU from Foothill-De Anza before earning an associate degree might be able to use units earned at ASU toward such.

Council members approved ETAC's recommendation by consensus.

8. **Enrollment management**

The committee discussed enrollment challenges related to implementation of AB 705 as well as preliminary student success data resulting from the changes. Suggestions to increase enrollment and retention included expanding internships, adding a pop up chat box to the colleges' websites, and providing access to a coach who could answer quick questions or direct students appropriately. Chelsea and Carolyn Nguyen suggested that new students would benefit from a centralized location for resources staffed by an approachable student, organized resources online, and the option to communicate by text.

9. **District governance committee/constituent group reports**

No reports provided.

District Budget Advisory Committee [http://www.fhda.edu/\\_about-us/\\_participatorygovernance/C-budget-advisory-committee.html](http://www.fhda.edu/_about-us/_participatorygovernance/C-budget-advisory-committee.html)

Human Resources Advisory Committee/District/District Diversity and Equity Advisory Committee <http://hr.fhda.edu/diversity/c-meeting-minutes-and-agendas.html>

Educational Technology Advisory Committee <http://ets.fhda.edu/governance-committees/etac/index.html>

Business Process Alignment Task Force [https://www.yammer.com/fhda.edu/-/threads/inGroup?type=in\\_group&feedId=14505859](https://www.yammer.com/fhda.edu/-/threads/inGroup?type=in_group&feedId=14505859).

9. **Other Information and Updates**

Carolyn Holcroft shared a proposal discussed at the most recent Academic and Professional Matters Committee meeting that the afternoon schedule for District Opening Day consist of cross-district department and division meetings. Judy and Isaac added that administrators and supervisors have asked for more opportunities for districtwide collaboration and discussion.

The meeting adjourned at 4:05 p.m.