**FOOTHILL-DE ANZA**
**Community College District**
**Office of the Chancellor**

**CHANCELLOR'S ADVISORY COUNCIL**
**Meeting Summary**
**February 11, 2022**

Present: Melissa Aguilar (for Mallory Newell), Rick Andrews, Cheryl Balm, Anthony Cervantes, Susan Cheu, Karen Chow, Lloyd Holmes, Adrienne Hypolite, Aaron Izquierdo, Kathryn Maurer, Kevin Metcalf, Judy Miner, Joe Moreau, Scott Olsen, Kathy Perino (for Tim Shively), Sarah Wallace

Guests: Becky Bartindale, Mary Donahue, Christina Espinosa-Pieb, Jory Hadsell, , Eric Reed, David Ulate

1.   **Welcome and introductions**

Chancellor Miner welcomed council members and guests.

2.   **Approval of January 14, 2022, meeting summary**

The January 14, 2022, Chancellor's Advisory Council (CAC) meeting summary was approved by consensus. In response to Cheryl's question concerning the request included in the summary for the district to create a COVID-19 case dashboard, Judy advised that with limited staff to handle the extra workload, the distribution of test kits was prioritized over the development and updating of dashboard. Scott noted that 87 percent of respondents in the Association of Classified Employees (ACE) survey want the district to maintain a dashboard, and Melissa added that 77 percent of Teamsters respondents were in favor of such.

3.   **Board policies and administrative procedures (First reading)**

Draft BP 3507 COVID-19 Vaccination Interim Policy (Revised)

The council approved the revisions to the COVID-19 vaccination policy by consensus.

Draft AP 3507 COVID 19 Vaccination Requirement (Revised)

Judy proposed additional changes to the vaccination administrative procedure based on feedback received from council members. Following discussion, the council approved the following changes to the procedure in addition to the changes previously proposed:

> First paragraph
> In order to access campus/programs, a student or employee **will** ~~may~~ be asked to provide certification of having received an approved COVID-19 vaccine and up-

to-date boosters. **Visitors may be asked to provide certification except when attending activities governed by the Brown Act**.

Fourth paragraph
~~The Chancellor's Cabinet may, on rare occasions, consider extenuating or individual circumstances regarding being unvaccinated. Any such consideration shall be consistent with all applicable District policies including those prohibiting discrimination, harassment, and retaliation based on protected status or activity.~~

It was noted that proof of having received a booster, for those eligible, would be required as of the start of the spring quarter for students and employees who intend to be on campus.

Draft BP 2712 Conflict of Interest Code

The council approved the revisions to the conflict of interest code policy by consensus.

4. **District Technology Plan**

The council approved the District Technology Plan recommended by the Education Technology Advisory Committee by consensus. Council members acknowledged that Foothill College has not yet approved its updated plan, so any substantive changes from Foothill will be incorporated into the district plan and brought back to the council for approval at a later date.

6. **District initiatives update**

Affordable Housing Task Force update

Eric shared the attached proposed off-campus siting criteria recommended by the Affordable Housing Task Force. Melissa advised that De Anza has classes that end after 11:00 p.m., so the criterion for transit stops may need to be adjusted. Cheryl recommended that access to bike routes be considered.

Eric advised that the task force will next discuss issues such as affordability, how long people will be eligible for housing, and wrap around services. Judy suggested that the task force contact the Office of Supportive Housing for affordability criteria.

7. **Board of Trustees Priorities 2021-22**

Discussion postponed due to time constraints.

8. **Enrollment management**

Discussion postponed due to time constraints.

9. **District Governance Committee/Constituent Group Reports**

District Budget Advisory Committee http://www.fhda.edu/_about-us/_participatorygovernance/C-budget-advisory-committee.html

No report given.

Human Resources Advisory Committee/District Diversity and Equity Advisory Committee http://hr.fhda.edu/diversity/c-meeting-minutes-and-agendas.html
No report given.

Educational Technology Advisory Committee http://ets.fhda.edu/governance-committees/etac/index.html

Discussion postponed due to time constraints.

**10.** **Dates to remember/other information and updates**

Discussion postponed due to time constraints.

The meeting adjourned at 10:30 a.m.