



FOOTHILL-DE ANZA
Community College District

Office of the Chancellor

CHANCELLOR'S ADVISORY COUNCIL

Meeting Summary

February 9, 2018

Present: Judy Miner, Danya Adib, Anthony Cervantes, Karen Chow, Carol Cini, Robert Covington, Isaac Escoto, Karen Hunter, Brian Murphy, Frank Rocha, Chris White, Hayman Wong

I. Welcome

Chancellor Miner welcomed council members.

II. Approval of January 19, 2018, Meeting Summary

The January 19, 2018, Chancellor's Advisory Council (CAC) meeting summary was approved by consensus.

III. Revised board policies (BP) and new administrative procedures (AP)

New AP 4236 Advanced Placement Credit

The new procedure was approved by consensus.

Revised BP/AP 4237 (formerly BP/AP 4236) Honors Courses and Programs (policy/procedure number change only)

The revised policy and procedure were approved by consensus. Chancellor Miner advised that the revised policy will be presented to the Board of Trustees for first reading at the March 5, 2018, meeting.

New BP 5700 Intercollegiate Athletics

The new policy was approved by consensus, and Chancellor Miner advised that it will be presented to the Board of Trustees for first reading at the March 5, 2018, meeting.

New AP 5700 Intercollegiate Athletics: Concussion Management Protocol

The new administrative procedure was approved by consensus.

IV. Business Process Alignment Task Force

The council reviewed the draft charter and membership of the Business Process Alignment Task Force. Judy asked that council members seek feedback from constituents

and report back any suggestions or concerns at the next meeting. She indicated that it would be important to get the student perspective about what is working well and what is not. Anthony and Karen Hunter commented that curriculum changes would be needed in order to facilitate many of the areas of exploration included in the proposed charter.

V. Enrollment management

Judy made positive comments regarding the colleges' enrollment strategy presentations at the February 5, 2018, Board of Trustees study session. Isaac added that it was great to hear that both campuses seem to be looking under every rock for additional enrollment.

Karen Chow advised that College Researcher Mallory Newell is working on a survey of current students that will try to capture information about difficulties with enrollment, scheduling, and other issues.

Speaking from personal experience, Hayman suggested that the decline in enrollment could be related to students not feeling connected to the colleges and suggested that members of the student organizations be part of a bridge to help guide students, share information about available resources, and help other students have their opinions heard. She recommended posting more information about services and resources in different locations on campus for students not inclined to do research online. In response to questions, Hayman explained that she developed a connection to the college once she became interested in solving problems on campus and joined the De Anza College Associated Student Body.

VI. Call for 9/20 District Opening Day workshops and program highlights

Judy asked for feedback regarding the format used the last couple of years for District Opening Day.

Karen Hunter suggested that workshop titles and descriptions be written to make it explicitly clear that classified staff are welcome and would benefit from attending. She noted that there have been some really fabulous workshops during past opening day events, but often classified staff will assume that the workshops are aimed at faculty. Judy agreed to ask in the invitation for proposals that the descriptions make clear the benefits to faculty and staff. She invited Karen and other council members to offer suggestions to make the workshop descriptions more inclusive when the draft agenda is presented later this year and asked Robert and Frank to make sure their constituents know that they are welcome.

Isaac suggested more time for workshops and a shorter general session, and Carol asked for a later start time for employees who commute a long distance.

Judy asked whether the district should continue to provide breakfast and lunch in light of impending budget cuts. She noted that lunch costs have been partially offset through donations in the past. The general consensus was that the meals are a small expense overall and invite collaboration between the colleges.

VII. District Governance Committees/Constituent Group Reports

District Budget Advisory Committee

Judy referred council members to the materials distributed with the meeting agenda for an overview of the governor's budget proposals. She advised that the proposal includes a 2.51 percent cost of living adjustment as well as a new funding formula with an additional year of hold harmless funding for districts that have experienced a drop in enrollment. She reported that the district is trying to preserve positions as long as possible despite the continued enrollment decline and is strongly advocating for the additional year of hold harmless funding. In reference to a comment made at the February 5, 2018, governing board meeting, Judy indicated that she would not support a funding model that would involve intentionally trying to reduce enrollment to allow the district to qualify for basic aid funding.

Karen Chow suggested that the district provide more information internally about how a general obligation bond measure would free up general fund dollars that could then be available for other needs. Judy responded that the governing board has not yet taken any action or come to a decision about pursuing a bond and is continuing to gather information from the internal and external community about needs and perceptions. She explained in response to questions that a parcel tax requires two-thirds or 66.67 percent vote for approval, while a construction bond measure requires 55 percent. In addition, a parcel tax must be renewed every five years or so whereas a general obligation bond would provide funding over 15 years. She noted that the district's unsuccessful parcel tax measure would have provided \$7 million per year for six years, while polling for a construction bond measure supported \$898 million in funding over 15 years. Another difference Judy mentioned is that parcel taxes are collected based on the number of parcels while general obligation bonds are an assessment on \$100,000 of valuation, which gives the district the opportunity to refinance and save taxpayers money over time as has been the case with the Measure C general obligation bond measure.

With regard to the last parcel tax election, Judy explained that despite evidence of high support in polling, it failed by a significant margin, perhaps partly due to negative newspaper reports regarding district employees with salaries over \$100,000. She suggested that voters might question why the district needs more money to pay staff when enrollment is declining, but it is easy to understand that the public's investment in buildings needs to be preserved and technology and equipment needs to be upgraded, especially in high-demand career and technical education programs, despite the number of students served. Judy advised that in addition to providing funding for scheduled maintenance, instructional equipment, and technology needs that would otherwise come from general fund dollars, a construction bond measure could potentially cover the \$1,000,000 annual debt cost for the Flint Center Parking Garage, some employee salaries in facilities and Educational Technology Services, and energy management investments that would result in significant utility savings.

VII. Other Information and Updates

Karen Hunter reminded council members that nominations of classified professionals for the Leo Contreras Foothill-De Anza Classified Professional Service Award are due by

March 15. More information can be found on the De Anza College Classified Senate website.

Danya thanked those at the Board of Trustees meeting for the attention and compassion shown to students who shared concerns about the attack on a transgender student at De Anza College. She advised that students are trying to turn emotion into action by hosting a town hall at Foothill College. Brian advised that he met with many of the students who spoke and that De Anza College is hosting a community conversation about the issue on February 14.

The meeting adjourned at 3:29 p.m.