



FOOTHILL-DE ANZA  
Community College District  
**Office of the Chancellor**

**CHANCELLOR'S ADVISORY COUNCIL**  
**Meeting Summary**  
**January 23, 2026**

**Present:**

Lidia Burlanescu, Dolores Davison, Christopher Dela Rosa, Garrett King, Elaine Kuo, Jory Hadsell, Jayven Huang – DASG President, Lee Lambert, Debbie Lee, Gohar Momjian, Scott Olsen, Dianna Rose, Vanessa Santillan-Nieto, Tim Shively, Omar Torres, Voltaire Villanueva, Kristina Whalen, Erik Woodbury

**Guests:**

Lauren Balducci, Sam Bliss, Tony Brown, Dennis Cima, Mary Donahue, Christine Hsu, Kurt Hueg, Ellen Kamei, Michele LeBleu-Burns, Carla Maitland, Patty Mendoza, Mallory Newell, Trena O'Connor, Deanna Olsen, Laurie Scolari, Ram Subramaniam

**1. Welcome and introductions**

Vice Chancellor, Strategy, Institutional Effectiveness, and Engagement Gohar Momjian welcomed council members and guests.

**2. Approval of December 5, 2025 meeting summary**

The December 5, 2025, meeting summary was approved by consensus as presented.

**3. Somos Uno Initiatives Updates**

**Resource Allocation Model (RAM):**

President Omar Torres provided an update regarding the Somos Uno Initiative and stated they are beginning their first official session with facilitators directly after this meeting to establish norms, review goals, and start work toward proposing a resource allocation model to the Chancellor by the end of spring quarter.

**Financial Aid Taskforce:**

Vice Chancellor Gohar Momjian stated that Vice Presidents Laurie Scolari and Michele LeBleu-Burns in addition to the instrumental role of our Financial Aid Directors Patty Mendoza and Lisa Mandy have continued to move through the recommendations of the Somos Uno Financial Aid Taskforce.

**4. Quarter/Semester Conversation**

Members and guests of the Chancellor's Advisory Council discussed the advantages and disadvantages of the quarter system compared to the semester system, with participants

sharing their experiences and perspectives. They explored how the quarter system might provide students with more opportunities to engage in coursework and align with other institutions in the region, while also acknowledging challenges such as frequent registration periods and operational complexities.

The discussion highlighted the need to consider student success, curriculum alignment, and operational factors in any potential transition between systems. Gohar emphasized the importance of data-informed decision-making and committed to further research and exploration of this issue.

## 5. Disaggregation of Asian Categories and Success

Mallory Newell, the Interim Director, Research and Planning presented a memo detailing the methodology and implementation of a new system for disaggregating Asian student populations at De Anza and Foothill College, which are designated as Asian American and Native American Pacific Serving institutions.

She noted the colleges receive additional state funding for this purpose, and the new system allows for more detailed analysis of various Asian subgroups, including Southeast Asian students. The group discussed how this information could be used to inform practices and student supports. Dr. Torres, the President, De Anza College praised the work of team and Gohar expressed hope that similar data would be presented at future Chancellor's Advisory Council (CAC) meetings.

## 6. Approval of Consent Items

Vice Chancellor, Christopher Dela Rosa presented 21 policies and procedures that were reviewed by members of the District Budget and Advisory Committee. There was consensus at this meeting to move 4 APs forward for approval and updating. And 14 corresponding BPs were moved forward to the February 2, 2026, regular Board meeting for a first reading.

Vice Chancellor, Business Services Christopher Dela Rosa will bring back revisions to AP 6200 Budget Preparation, BP 6250 Budget Management, and AP 6250 Budget Management for a second reading at the February 20, 2026, Chancellor's Advisory Council meeting after clarifying language with Kathy Perino, Chief Faculty Association Negotiator (and possibly others).

A summary list of **revised** Administrative Procedures that have been updated on BoardDocs:

### (4) APs

AP 6100 Delegation of Authority, Business and Fiscal (*New*) – **Approved**

AP 6150 Designation of Authorized Signatures (*New*) – **Approved**

AP 6300 Fiscal Management (*New*) – **Approved**

AP 6980 Signage on District Property – **Revised**

7. **Approval of Consent Items**

The District Academic Senate President Dolores Davison presented 6 policies and procedures that were reviewed by members of the Academic and Professional Matters Committee. There was consensus at this meeting to move the 3 APs forward for approval and updating. And 3 corresponding BPs were moved forward to the February 2, 2026, regular Board meeting for a first reading.

A summary list of **revised** Administrative Procedures that have been updated on BoardDocs:

**(3) APs**

AP 4020 Program, Curriculum, and Course Development – *Revised*

AP 4025 Philosophy and Criteria for Degrees and General Education – *Revised*

AP 4100 Graduation Requirements for Degrees and Certificates – *Revised*

8. **Revisions to Board Policies and Administrative Procedures (Second Reading & Placeholder for any consent items pulled)**

Vice Chancellor, Strategy, Institutional Effectiveness, and Engagement Gohar Momjian presented 2 policies and procedures for a second reading at Chancellor’s Advisory Council (CAC). There was consensus at this meeting to move the 1 AP forward for approval and updating. And 1 corresponding BP was moved forward to the February 2, 2026, regular Board meeting for a first reading.

A summary list of the **revised** Administrative Procedures that have been updated on BoardDocs:

**(1) AP**

AP 5130 Financial Aid (New) – *Approved*

9. **Revisions to Board Policies and Administrative Procedures (First Reading & Placeholder for any consent items pulled)**

Vice Chancellor, Human Resources and Equal Employment Opportunity Dianna Rose presented 1 administrative procedure for a first reading at Chancellor’s Advisory Council (CAC). There was consensus at this meeting to move the AP 3435 Discrimination and Harassment Complaints and Investigations forward for a second reading at the February 20, 2026, Chancellor Advisory Council (CAC) and to include collective bargaining agreement references within this Administrative Procedure.

10. **Status Report on BPs and APs and BoardDocs Software Migration**

BoardDocs will discontinue its current platform at the end of FY 2025–26, and although they are shifting to Diligent Community, we will not adopt it due to higher cost and reduced functionality. Instead, we are exploring alternative vendors that can

support Brown Act meetings and host BP/APs in one integrated system, with a transition anticipated in Spring 2026. Carla Maitland, the Assistant to the Chancellor will keep all Brown Act governed groups informed as we move forward and is available for questions.

#### **11. District Governance Committee/Constituent Group Reports**

- (Sustainability Advisory Committee): Christopher Dela Rosa will reactivate the ESAC committee and provide updates as the sustainability master plan review progresses.
- (Affordable Housing Task Force): Christopher Dela Rosa reviewed and consider revising the 5-year limit for faculty housing eligibility, in coordination with Vice Chancellor of Human Resources.
- (Affordable Housing Task Force): Christopher Dela Rosa reviewed and consider revising the 80% in-person requirement for housing eligibility to 75% to accommodate 4x10 schedules, in coordination with Dianna.
- (DDAC): Dianna Rose introduced Tony who provided an update on the DDAC conversations related to campus requirements for interviews and gave an update on subcommittee work on training coordination and EEO rep role education.

#### **Dates to remember/other information and updates**

The February 20, 2026, meeting will take place via Zoom.

Meeting adjourned at 10:30 a.m.