



FOOTHILL-DE ANZA
Community College District

Office of the Chancellor

CHANCELLOR'S ADVISORY COUNCIL
Meeting Summary
January 15, 2021

Present: Melissa Aguilar, Becky Bartindale, Anthony Cervantes, Susan Cheu, Karen Chow, Isaac Escoto, Christina Espinosa-Pieb, Rich Hansen, Lloyd Holmes, Kurt Hueg, Heidi King, Gracian Lecue, Kathryn Maurer, Kevin Metcalf, Judy Miner, Joe Moreau, Abhiraj Muhar, Thuy Nguyen, Dorene Novotny, Katelyn Pan, David Ulate, Priya Vasu, Myisha Washington, Chris White, Hyon Chu Yi-Baker

1. Welcome and introductions

Chancellor Miner welcomed council members and guests.

2. Approval of November 13, 2020, meeting summary and December 2, 2020, e-meeting summary

The November 13, 2020, Chancellor's Advisory Council (CAC) meeting summary and December 2, 2020, e-meeting summary were approved by consensus.

3. Proposed new and revised board policies (BP) and administrative procedures (AP) (Second Reading)

- AP 3415 Immigration Enforcement Activities (New)
- AP 5017 Responding to Inquiries of Immigration Status, Citizenship Status, and National Origin Information (New)
- AP 6740 Citizens' Bond Oversight Committee (Revision)

The council approved the new and revised administrative procedures by consensus.

4. Draft revised BP and AP 3900 Speech: Time, Place, and Manner (First Reading)

Proposed revisions to the board policy and administrative procedures were discussed. Judy asked council members to share the drafts with constituents and present feedback at the next Chancellor's Advisory Council meeting.

Dorene questioned the use of the term "hate violence" in the final paragraph of the proposed policy. It was determined following the meeting that the term comes from Education Code Section 66301(e), which states:

(e) This section does not prohibit an institution from adopting rules and regulations that are designed to prevent hate violence, as defined in subdivision (a) of Section 4 of Chapter 1363 of the Statutes of 1992, from

being directed at students in a manner that denies them their full participation in the educational process, if the rules and regulations conform to standards established by the First Amendment to the United States Constitution and Section 2 of Article I of the California Constitution for citizens generally.

5. Draft redistricting timeline

Judy explained that the district would be moving from at-large trustee elections to by-trustee area elections prior to the next governing board election in November 2022. She shared a tentative timeline for the process, which requires a series of five public hearings, approval by the California Community Colleges Board of Governors, and coordination with Santa Clara County's Registrar of Voters.

6. 2021-22 Governor's proposed budget

Susan reviewed key aspects of Governor Gavin Newsom's budget proposal, which she stated was much better than expected because sales, property, and income taxes grew at a higher rate than anticipated. She cautioned, however, that many changes may be made to the proposals before the budget is adopted in June. Susan noted that COVID-19 relief continues to be a big focus, and the governor and legislature are considering an early action plan to provide targeted relief to certain populations, including \$100 million in emergency student financial assistance grants and \$20 million for retention and reenrollment strategies.

Susan also shared the governor's proposals for a 1.5 percent cost of living adjustment for community colleges, funding for increased access to online technology and mental health services, \$15 million to expand apprenticeships, and \$100 million in one-time funding for student basic needs related to housing and food.

Joe remarked that the governor's proposal included money for both the University of California and California State University systems to move its campuses to Canvas and remarked, which he considers a wonderful endorsement of the work of CVC-OEI and the district's leadership.

Judy advised that based on the state's proposed budget, the "collateral" previously identified by the colleges and Central Services will not be needed.

In response to Kathryn's questions about additional full-time faculty positions, Thuy noted that the proposed budget includes mostly one-time funds that provide breathing room but are short lived. Lloyd agreed that while he hopes to look at attrition and to use any new dollars to fill gaps that exist across the board, including in the classified ranks, the colleges have to be careful in committing one-time funds.

Rich questioned whether the colleges and district will limit new administrative hires given the budget's reliance on one-time funding. Judy indicated that the district is considering adding an in-house general counsel, Susan commented that directors may be added to manage the bond projects, and Thuy reported that college is looking at a vice president of Student Services position.

7. **Board of Trustees Priorities 2020-21**

Judy advised that she and the presidents have adopted goals that align with the Board's priorities and will present a report at the February 1, 2021, Board meeting regarding actions taken toward meeting the goals from July 1, 2020-December 31, 2020. Lloyd pointed out that the February 1 report will not mention everything the colleges are doing, but eventually everything will be covered as the reports will be presented every quarter going forward.

8. **District initiatives update**

Judy announced that districtwide meetings are being planned to discuss housing, return-to-campus planning, and campus safety. She reported that the district is continuing to explore the possibility of partnering with Alta Housing for student and employee housing and that Susan has been working with bond counsel and a real estate consultant to ensure the proper use of bond dollars for any such projects.

Judy advised that the district has hired Bahia Overton as a consultant to frame an approach and structure for the district's campus safety discussions. In response to a question from Abhi, Judy acknowledged that the district will not have recommendations ready for the June Board meeting as originally hoped, but a report to the Board is still scheduled. She explained that the consultant's expertise is in high demand, so scheduling has been difficult, but the consultant has been made aware that the timeliness, comprehensiveness, and inclusiveness of the process are important to the district.

With regard to return-to campus planning, Judy reported that the district has hired Pat James, former CVC-OEI Executive Director, to coordinate districtwide efforts. She noted that the colleges will be responsible for identifying priorities, and a task force will meet with those who are experts in the programs prioritized for return to discuss logistics and compliance issues.

8. **Enrollment managements**

Thuy reported that enrollment at Foothill is flat compared to the same period last year/ She noted that flat enrollment is extraordinary given a decrease in nonresident enrollment of 30 percent and an average decline in enrollment nationwide of 10 percent.

Lloyd thanked everyone at De Anza for contributing to a two percent increase in enrollment compared to the same period last year. He reported being surprised in reviewing responses to its Facilities Master Plan survey that students reported a high sense of belonging, even during the pandemic. He attributed the strong enrollment to the caring environment employees have created.

Kurt praised faculty for identifying potentially fraudulent enrollments and stated that the college has been working closely with Educational Technology Services on preventive measures. Joe added that the district is working to develop analysis tools to better differentiate criminals from students. Anthony expressed concern about legitimate students losing the opportunity to take classes because of fraudulent enrollments and questioned whether law enforcement should be involved.

6. District Governance Committee/Constituent Group Reports

District Budget Advisory Committee <http://www.fhda.edu/about-us/participatorygovernance/C-budget-advisory-committee.html>

Susan advised that the District Budget Advisory Committee reviewed the district's First Quarter Report, Measure G program planning, 2020-21 budget collateral, and CARES and COVID-19 block grants at the meeting held November 17, 2020. She noted that the committee would be discussing the Governor's Proposed 2021-22 Budget and the new federal stimulus package at its meeting of January 19, 2021.

Human Resources Advisory Committee/District Diversity and Equity Advisory Committee <http://hr.fhda.edu/diversity/c-meeting-minutes-and-agendas.html>

Myisha reported that the District Diversity and Equity Advisory Committee continues to work on hiring procedures and expressed hope that the procedures could be ready for the council's review at the next meeting. Judy explained that there were concerns about communication of the proposed changes to administrators as well as concerns about implementation and interpretation that need to be addressed before approval.

Educational Technology Advisory Committee <http://ets.fhda.edu/governance-committees/etac/index.html>

Joe reported that the Educational Technology Advisory Committee has been reviewing the technology component of the bond project list; working on the district Technology Master Plan, including surveying Central Services employees; and implementing new information security training.

7. Dates to remember/Other information and updates

Susan reported that new Executive Director of Facilities and Operations Joel Cadiz has toured both campuses and seems to have hit the ground running.

Lloyd invited council members to attend the Black Faculty, Staff and Administrators Network's Martin Luther King Jr. Day event at 11:00 a.m. He announced that Nathaly Aguilar, new executive assistant in the President's Office, started work on Monday and thanked Pippa Gibson, who has returned to her previous position as Pam Grey's executive assistant, for serving as President's Office executive assistant on a temporary basis.

Judy thanked all of the classified professionals on the front line who are working to keep students and employees safe.

The meeting adjourned at 10:27 a.m.