



FOOTHILL-DE ANZA
Community College District
Office of the Chancellor

CHANCELLOR'S ADVISORY COUNCIL
SUMMARY
May 17, 2013

Present

Robert Cormia, Truly Hunter, Araceli Kaliangara, Kevin McElroy, Judy Miner, Blanche Monary, Joe Moreau, Roberto Sias for Erin Ortiz, Rowena Tomaneng

I. Welcome

Vice Chancellor of Business Services Kevin McElroy welcomed the council on behalf of Chancellor Linda Thor and explained that he would chair the meeting.

II. Approval of January 25, 2013; February 22, 2013; March 15, 2013; and April 12, 2013, Meeting Summaries

The January 25, 2013, meeting summary and the February 22, March 15, and April 12, 2013, e-meeting summaries were approved without changes.

III. Budget Update

Kevin reviewed the district's 2012-2013 budget and provided a preview of the tentative budget for 2013-2014. He noted that because of the cuts to be implemented June 30, 2013, the district anticipates a nearly balanced budget going into the new fiscal year. After subtracting restricted carryover funds and the district's five percent reserve from the \$33.6 projected 2012-2013 ending balance, it is anticipated that \$10.2 million will be available for the 2013-2014 stability fund.

With regard to the 2013-2014 budget, Kevin indicated that revenue reductions due to the decline in full time equivalent students (FTES) combined with increased expenses will translate into an estimated budget deficit of \$10.2 million. He explained that administration will recommend to the Board of Trustees that the stability fund be used as a one-time solution to offset the deficit with the hope that the district will restore FTES and the economy will buoy the state's budget outlays to higher education. Kevin cautioned that the budget numbers are preliminary and advised that although the district has a plan for coping with the projected deficit for 2013-2014 on a one-time basis, ongoing solutions will be needed for 2014-2015 if additional revenues are not realized.

Despite the prescribed implementation of a plan to address the 2013-2014 deficit, Bob recommended that the district be proactive in identifying solutions and maximizing efficiencies. There was general agreement from the council as cutbacks of the last few years have increased pressures on remaining staff.

Noting that this is the fourth time she has seen the budget presentation and that she will likely see it a few more times in the coming weeks, Judy questioned whether governance meetings could make more efficient use of time by focusing less on information intake and more on solutions. Joe suggested the concept of *flipped governance*, which would parallel the idea of a *flipped*

classroom by providing materials like the budget presentation for advance study and reserve meeting time for more substantial discussion and planning. Truly commented that having access to recorded presentation materials would assist classified staff members who have a difficult time attending meetings and would also provide the option of reviewing materials a second time if not understood when first heard, and Araceli noted that placing the presentations on the district web site would ensure that everyone had access to the same information at the same time. Roberto agreed that a new model of governance is needed and that the suggested approach would help facilitate informed decision making. He recommended that plans to develop a more effective governance model be announced at opening day.

IV. Policies

Board Policy (BP) 1100 The Foothill-De Anza Community College District Name (New)

Kevin explained that when the proposed new name policy was sent out to the council for approval electronically, concerns were expressed about whether the policy language would prevent the use of the district and college names by employee and student groups. He shared changes made to address concerns, and council members approved the proposed policy by consensus. Kevin commented that the policy would be presented to the Board of Trustees for first reading on June 3, 2013.

V. Review of Summer Meeting Schedule

Kevin presented the proposed summer meeting schedule for the Chancellor's Advisory Council. He advised that in the past the council has met during the summer only on an as-needed basis and that the summer 2013 meetings may be held electronically or canceled if there are no pressing issues to discuss.

V. Other Information and Updates

Blanche questioned whether it is likely that the district will be able to maintain current enrollment levels. Judy indicated that she anticipates that Foothill College's partnerships for the new center, responsive science courses, and early summer session will ensure positive enrollment numbers, and Kevin noted that a further decline does not seem likely although an improving economy often means that people leave school for work. Joe suggested that there might be merit in getting out ahead of the national discussion of the value of a degree and having an active conversation about adding competency certifications that would appeal to employers. Truly agreed that students need to be able to articulate to employers that they have developed good communication and problem-solving skills through their coursework.

Vice Chancellor McElroy adjourned the meeting at 3:02 p.m.