



Chancellor's Advisory Council

Meeting Agenda

November 12, 2021, 8:30-10:00 a.m.

Zoom <https://fhda->

[edu.zoom.us/j/97678569094?pwd=SjQ0UVlWUU95bTBNOTZ0NjFMY2RMQT09](https://fhda-edu.zoom.us/j/97678569094?pwd=SjQ0UVlWUU95bTBNOTZ0NjFMY2RMQT09)

(information to connect by phone below)

AGENDA TOPIC	PURPOSE/DESIRED OUTCOME	DISCUSSION LEADER
1. Welcome and introductions	<i>I</i> – Allow council members and guests to identify each other by name and constituent group represented and/or role at the colleges/district.	Judy Miner
2. Approval of October 22, 2021, meeting summary (<i>attachment 2</i>)	<i>A</i> – Provide accurate record of previous meeting.	Judy Miner
3. District initiatives update (standing item) <ul style="list-style-type: none"> Affordable Housing Task Force update 	<i>I/D</i> – Broaden awareness regarding districtwide initiatives, provide feedback/advice, and share information with constituencies.	Judy Miner
4. Board of Trustees Priorities 2021-22 (standing item)	<i>I/D</i> – Gain understanding of 2021-22 priorities adopted by the Board of Trustees and how the priorities are being implemented at the colleges and Central Services. Provide feedback, and share information with constituencies.	Judy Miner
5. Enrollment management (standing item)	<i>I/D</i> – Gain understanding of enrollment initiatives, provide feedback/advice, and share information with constituencies.	Bernadine Fong Lloyd Holmes
6. District Governance Committee/Constituent Group Reports <ul style="list-style-type: none"> District Budget Advisory Committee http://www.fhda.edu/about-us/participatorygovernance/C-budget-advisory-committee.html Human Resources Advisory Committee/District Diversity and Equity Advisory Committee http://hr.fhda.edu/diversity/c-meeting-minutes-and-agendas.html Educational Technology Advisory Committee http://ets.fhda.edu/governance-committees/etac/index.html 	<i>I</i> – Broaden awareness. Provide information for council members to disseminate to constituents about work/actions of districtwide governance groups and constituent groups.	All
7. Dates to remember/other information and updates	<i>I</i> – Share information for council members to disseminate to constituents.	All

I – Information, D – Discussion, A – Action

2021-22 Chancellor's Advisory Council meeting dates:

October 22, 2021	March 11, 2022
November 12, 2021	April 15, 2022
January 14, 2022	May 20, 2022
February 11, 2022	June 10, 2022

Join by Telephone

Dial: US: +1 408 638 0968 or +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 646 876 9923 or +1 301 715 8592 or +1 312 626 6799

Meeting ID: 976 7856 9094



FOOTHILL-DE ANZA
Community College District

Office of the Chancellor

CHANCELLOR'S ADVISORY COUNCIL

Meeting Summary

October 22, 2021

Present: Cheryl Balm, Anthony Cervantes, Fatai Heimuli, Lloyd Holmes, Adrienne Hypolite, Heidi King, Judy Miner, Joe Moreau, Mallory Newell, Thuy Nguyen, Paula Norsell (for Lindsay West), Frank Rocha, Anahi Ruvalcaba, Tim Shively, Paul Starer (for Kathryn Maurer), Myisha Washington, Chris White

Guests: Melissa Aguilar, Becky Bartindale, Joel Cadiz, Robert Cormia, Mary Donahue, Christina Espinosa-Pieb, Joseph Gilmore, Stephanie Gross, Lydia Hearn, Kurt Hueg, Teresa Ong, Eric Reed, David Ulate

1. **Welcome and introductions**

Judy welcomed council members and guests.

2. **Approval of May 7, 2021, meeting**

The June 18, 2021, Chancellor's Advisory Council (CAC) meeting summary was approved by consensus.

3. **Review and reaffirmation of council Charge, Purpose, and Ground Rules**

The council reaffirmed the Charge, Purpose, and Ground Rules by consensus.

4. **Program highlights**

De Anza's new Title III Strengthening Institutions Programs grant

Lydia shared information on the goals of the \$2.25 million federal grant awarded to De Anza College. She noted that the college's grant application, titled "Meeting Students Where They Are: Culturally Responsive Cohort-Based Models to Improve Student Outcomes," includes plans to increase the number of learning communities at the college, expand Summer Bridge, provide faculty development and mentorship, expand career planning and internship programs, and create an Ethnic and Pride Inclusion Center as a one-stop shop for historically underserved students, including LGBTQ+ students.

Anahi asked whether the new internship and career pathways might include paid opportunities for students to participate in student government. She explained that many students work 30 or more hours per week at part-time jobs, which prevents them from getting involved in student government. Lydia responded that the grant has specific

parameters, but the college might be able to find companies interested in cultivating leaders to participate in paid internships.

Foothill's new Nanny and Family Studies program

Teresa shared information regarding Foothill's new Family and Nanny Studies Program, which was created in collaboration with the Bay Area's Institute for Families and Nannies. She advised that the program is funded by Strong Workforce and was developed by Child Development instructor Nicole Kerbey, who was once a nanny. Teresa noted that Foothill's program is the first credit bearing certificate for nannies in the Bay Area, and possibly the country, and will help nannies, who are often Latinas in their 30s, 40s, and 50s, learn how to address workplace issues and gain other skills.

5. Draft Energy Master Plan

Joel reviewed the draft Energy Master Plan, which will be presented to the Board of Trustees for a first reading at the November 1, 2021, meeting. He explained that the Energy and Sustainability Advisory Committee worked with a consultant to develop the plan and shared the plan objectives and implementation program, ways in which success will be measured, and benchmarking comparisons.

The council approved the draft plan by consensus.

6. District initiatives update

Affordable Housing Task Force update

Eric provided an update regarding the work of the Affordable Housing Task Force, including discussions of need, city obligations to provide affordable housing units, and criteria for siting, type of housing, and residents. He reported that the group has written an application for a planning grant under [Senate Bill 169](#), which established the Higher Education Student Housing Grant Program, that would fund a feasibility study for on-campus housing on the two campuses and provide an objective look at costs, safety and security, financial sustainability, and quantified need.

7. Board of Trustees Priorities 2021-22

Judy cited the Affordable Housing Task Force update, the new Nanny and Family Studies Career and Technical Education program, building capacity and culturally competent pathways under the Title III grant, and the Energy Master Plan as examples of the work being done across the district to implement the Board's priorities.

7. Enrollment management

Judy expressed support for creating a districtwide Enrollment Management Committee in connection with work underway to envision the colleges of the future. Kurt reported that Foothill is continuing with a gradual return to campus and has added a few more in-person classes to the winter schedule that typically have a high demand. Christina advised that De Anza is also pursuing a gradual return.

9. District Governance Committee/Constituent Group Reports

District Budget Advisory Committee <http://www.fhda.edu/about-us/participatorygovernance/C-budget-advisory-committee.html>

No report provided.

Human Resources Advisory Committee/District Diversity and Equity Advisory Committee <http://hr.fhda.edu/diversity/c-meeting-minutes-and-agendas.html>

No report provided.

Educational Technology Advisory Committee <http://ets.fhda.edu/governance-committees/etac/index.html>

Joe reported that the committee is on track to complete the District Technology Plan in the fall quarter.

The meeting adjourned at 10:27 a.m.

Draft