

CAC 3/21/25 Meeting – Guided Notes for Reviewing the BPs/APs

Revisions to Board Policies and Administrative Procedures (FIRST READING at CAC)

a. AP 3300 Public Records

- Email address added, Position/Title Changes, and legally recommended penal code reference included.
- Current: <https://go.boarddocs.com/ca/fhda/Board.nsf/goto?open&id=B84W2B781E9C>

b. BP 3300 Public Records

- Govt code section update + recommendation in comments on the document to not include all the references that were listed for “consideration” only.

c. AP 3415 Immigration Enforcement Activities

- Language in blue ink intended to strengthen/clarify info regarding requests for access
- Current: <https://go.boarddocs.com/ca/fhda/Board.nsf/goto?open&id=BUQTUA790950>
- Was referenced in Resolution 2025-05 in Support of the Deferred Action for Childhood Arrivals (DACA) Program that passed 1/13/25
 - <https://go.boarddocs.com/ca/fhda/Board.nsf/goto?open&id=DCSLYM58DBC4>

d. AP 2340 Board Meeting Agendas

- Updated government code references; Ensuring alignment with BP 2340 Meeting Agendas (currently at second read in CAC); clarifications in language

Recommend Changing the Numbering (Align with CCLC numbering, change to AP 3950) and keep info on masking.

e. AP 3507 COVID-19 Vaccination Requirement – unique to Foothill-De Anza

- *Board rescinded the District's Covid vaccination requirement in April 2023 and retired BP 3507 Covid-19 Vaccination Interim Policy as of July 3, 2023. However, it appears that AP 3507 Covid Vaccination Requirement was not addressed to reflect that change. Therefore, we need to remove the vaccine requirement info in this AP but keep the masking recommendation information.*
- Recommend changing the title to **AP 3950 Masking Recommendation**

Revisions to Board Policies and Administrative Procedures (SECOND READING at CAC)

a. BP 2340 Board Meeting Agendas – legally required update

- Currently exists & proposed updates were reviewed by ELT in April 2024
- The proposed changes include:
 - Corrects Government Code Section 6250 → 7920.000
 - Existing language stays same – EXCEPT where red-lined for Legal updates
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b. BP 2430 Delegation of Authority to the Chancellor – accreditation related update, and legally required

b2.) AP 2430 Delegation of Authority to the Chancellor (NEW) – suggested as good practice; aligns with BP 2430

c. BP 2431 Chancellor or President Selection – accreditation related update

- Currently exists; recommend approving without including the “Also see” references in blue ink (see comment in document)
- The proposed changes include:
 - Updates reference link for ACCJC 4.5
 - Existing language stays same – EXCEPT adds “of Trustees” to the word “Board.”

d. BP 2433 Acting President in Absence of a President – unique to Foothill-De Anza / accreditation related

- Currently exists & proposed updates were reviewed by ELT in April 2024
- The proposed changes include:
 - Updates reference link
 - Existing language stays same

e. BP 2550 Staff Advisory Functions (formally known as BP 2230) – unique to Foothill-De Anza

- Currently exists & proposed updates were reviewed by ELT in April 2024
- Minor update to align Community College League of California (CCLC) numbering
- The proposed changes include:

- Existing language stays same – EXCEPT updates for inclusion (e.g. them/they/their)
 - Recommend approving with only one reference in the “Also see” references in blue ink (see comment in document)
- f. **BP 2560 Relation of Board to Management Personnel** (formally known as BP 2600) – unique to Foothill-De Anza
 - Currently exists as BP 2600 & proposed updates were reviewed by ELT in April 2024
 - Minor update to align Community College League of California (CCLC) numbering system.
 - The proposed changes include:
 - Existing language stays same – EXCEPT updates for inclusion (e.g. them/they/their)
 - Recommend approving with only some references in the “Also see” references section in blue ink (see comment in document)
- g. **BP 2615 Board Representatives for Meet and Confer or Meet and Negotiate Process** (formally known as BP 2610.2) – unique to Foothill-De Anza
 - Currently exists as BP 2610.2 & proposed updates were reviewed by ELT in April 2024
 - Minor update to align Community College League of California (CCLC) numbering system.
 - The proposed changes include:
 - Existing language stays same – EXCEPT One spelling change from Gov to Government
 - Recommend not including the references in the “Also see” references section in blue ink (see comment in document)
- h. **BP 2715 Code of Ethics/Standards of Practice** – accreditation related update
 - Currently exists & proposed updates were reviewed by ELT in April 2024
 - The proposed changes include:
 - Updates reference link for ACCJC 4.6
 - Existing language stays same – EXCEPT adds “of Trustees” to the word “Board”
- i. **BP 2740 Board Education** – accreditation related update
 - Currently exists & proposed updates were reviewed by ELT in April 2024
 - The proposed changes include:
 - Updates reference link for ACCJC 4
 - Existing language stays same – EXCEPT where red-lined for OPTIONAL Legal updates at bottom & adds “of Trustees” to the word “Board”
 - Recommend not including the references in the “Also see” references section in blue ink (see comment in document)
 - *Recommendation from CAC member:* Should we include explicit examples/such as statements? If so, then CAC members will need to recommend explicitly, OR we request the board of trustees to include during when they review this one.
- j. **BP 2745 Board Self-Evaluation** – accreditation related update
 - Currently exists & proposed updates were reviewed by ELT in April 2024
 - The proposed changes include:
 - Updates reference link for ACCJC 4
 - Existing language stays same – EXCEPT adds “of Trustees” to the word “Board”
 - Recommendation from some CAC members that the optional language in red ink be included.
- k. **BP 2800 Campaign Assistance to Board Candidates** (formally known as BP 9550) – unique to Foothill-De Anza
 - Currently exists as BP 9550 & proposed updates were reviewed by ELT in April 2024
 - Minor update to align Community College League of California (CCLC) numbering system.
 - The proposed changes include:
 - Existing language stays same – EXCEPT updates for inclusion (e.g. them/they/their)
 - Recommendation by CAC member to add statement re: rights of unions to disseminate info (see full statement in document)