



**CHANCELLOR'S ADVISORY COUNCIL  
SUMMARY  
January 17, 2014**

Present

*Linda Thor, Margaret Bdzil, Randy Bryant, Karen Chow, Leo Contreras, Mayra Cruz, Robert Cormia for Dolores Davison, Rich Hansen, Kathleen Moberg for Kevin Harral, Andrew LaManque, Judy Miner, Olivia Patlan for Blanche Monary, Brian Murphy, Dorene Novotny, Roberto Sias*

**I. Welcome**

Chancellor Thor welcomed council members.

**II. Approval of November 15, 2013, Meeting Summary**

The November 15, 2013, meeting summary was approved without changes.

**III. Human Resources Advisory Council (HRAC) Update**

Dorene advised that during the fall quarter the Human Resources Advisory Council (HRAC) worked on minor changes to hiring procedures. The revisions make the procedures more consistent with actual practices and reduce the minimum recruitment period from eight to six weeks, which is possible now that the process is managed exclusively online. She also reported working closely with the Diversity and Equity Advisory Committee concerning changes in Title 5 related to employment.

**IV. Legislative Principles**

Linda explained that the legislative principles are considered each year during the Board of Trustees winter study session to provide guidance to her in responding to requests for advocacy positions that require a quick turnaround. She advised that the draft state principles are developed through a review of legislative issues tracked by the Community College League of California and Board of Governors and that the federal principles align the district with the positions of the American Association of Community Colleges and the Association of Community College Trustees. Linda reported that many of the principles have been carried over from 2013, but new this year are state principles 18-20 and federal principle 1. Council members did not recommend additions or changes to the draft principles, which will be discussed at the February 3, 2014, Board of Trustees study session.

**V. Policies Reviewed Electronically**

BP and AP 2710 Conflict of Interest (new)  
BP 2715 Code of Ethics and Standards of Practice (revised)  
BP 2716 Political Activity (new)  
BP 2717 Personal Use of District Resources (new)  
BP 2720 Communications among Board Members (new)

BP 2725 Board Member Compensation (revised)  
BP 3441 Animals on Campus (revised)  
BP 6130 Honors, Special and Advanced Skills Programs (revised)  
AP 6740 Citizens' Bond Oversight Committee (revised)  
BP 6141 Public Domain (retired)

Linda advised that the listed board policies and administrative procedures were presented to the Chancellor's Advisory Council for review by email on December 10, 2013, and that no concerns, suggestions, or requests for further discussion had been received from council members by the deadline provided. The council approved the new, revised, and retired policies and procedures by consensus.

## **VI. Board Policies**

BP 6125 Grading (revised)

Linda noted that the proposed revision to the grading policy, which changes the timeline for challenging a grade from three to two years as listed in the catalogs of both colleges, has been approved by the Academic and Professional Matters Committee and both the De Anza College and Foothill College academic senates. The council approved the revised policy by consensus.

## **VII. Other Information and Updates**

Margaret reported that De Anza College will be hosting a Russian International Education Administrators Program Fulbright Fellow from Kazan National Research Technical University for two weeks in March.

Kathleen thanked everyone who attended the Administrative Management Association holiday party.

Dorene commented that plans for conducting climate surveys are underway, and Andrew added that he will be working with a group to review questions in the next few weeks with tentative plans to begin the surveys in late April or early May.

Rich announced that the Faculty Association of California Community Colleges will be holding a policy forum at De Anza College's Visual and Performing Arts Center on January 24, 2014, at 10:30 a.m., which will be followed by a lunch at the Hinson Campus Center honoring Assemblymember Paul Fong.

Chancellor Thor adjourned the meeting at 2:00 p.m.